

BUDGET COMMITTEE ORDINANCE

Section 1. Establishment.

Pursuant to 30-A M.R.S.A. Section 3001, a Budget Committee is hereby established for the Town of Patten, Maine.

Section 2. Composition; appointment; qualifications; terms; vacancies.

The Committee shall consist of ~~nine~~ four members who shall be appointed at Town Meeting and who shall be registered voters of the Town. No other official or employee of the Town may be a member. Members shall serve for terms of three years, except that they shall continue in office until their successors are appointed. (For transition purposes, the initial terms shall be staggered so that as nearly an equal number of terms shall expire annually.) Vacancies shall be filled within thirty days by appointment of the municipal officers for the unexpired term.

~~Section 3. Officers; meetings; quorum; procedure. (THIS SECTION DELETED)~~

~~The Committee shall annually elect a Chairman and Secretary from among its members. The Chairman shall call a meeting annually and when so requested by the municipal officers. A quorum necessary to conduct business shall consist of at least a majority of members. The Chairman shall preside at all meetings. The Secretary shall maintain a record of all proceedings including all correspondence of the Committee. All meetings and records shall be subject to the Maine Freedom of Access Act, 1 M.R.S.A. Sections 401-410. The Committee may adopt rules of procedure not inconsistent with this ordinance.~~

Section 4. Powers and duties; authority; recommendations; official cooperation.

The Committee shall have the following powers and duties:

- a. To review and make recommendations on the annual operating budget as proposed by the municipal officers.
- b. To review and make recommendations on annual capital expenditures as proposed by the municipal officers.
- c. To review and make recommendations on supplemental appropriations and expenditures and other budgetary action whenever proposed by the municipal officers.
- d. To make such other recommendations on fiscal matters as it may from time to time deem advisable.

The committee's authority shall be advisory only. Any recommendation on a matter requiring Town Meeting action shall be printed with the article in the warrant and on the ballot, if any, along with such other recommendations as may be included by the municipal officers or required by law. The municipal officers shall cooperate with and provide the Committee with such information as may be reasonable, necessary and available to enable it to carry out its function under this ordinance.

Last updated 1996

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Section 5. Annual Meeting Date (s).

~~The meeting date for the annual meeting of the Budget Committee shall be the second Tuesday in February. The Committee will meet annually with the Board of Selectmen at three (3) Budget Work sessions prior to Town Meeting.~~

****The segments of the Ordinance which are struck out are to be deleted from the Ordinance and replaced with the proposed amendments which follow in bold print.**

Amended Ordinance enacted at Annual Town Meeting on March 9, 2004.

ATTEST:

A True Copy.



Marilyn Keene, Town Clerk