

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone (207) 528-2215 | Fax (207) 528-2055

www.pattenmaine.org

Patten Select Board / Budget Committee

Wednesday, March 29th, 2023, at 4:00PM

Public Works Garage, 21 Katahdin Street

Meeting Minutes

These minutes are not verbatim.

Audio copies of the meeting are available at the Town Office.

Select Board Vice Chair Gregg Smallwood called the meeting to order at 4:11pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice Chair; Dennis Kelly; Janice Dancer

Select Board Members Absent: Cody Brackett, Chair; Rae Bates

Budget Committee Members: Kathy Howes, Doris DeRespino, Donald Adams, Henry Rauschnot

Budget Committee Members Absent: David Michaud

Town Employees: Gail Albert, Town Manager; Kevin Noyes, Public Works Director; Billie Doody, Town Clerk; Laura White, Deputy Clerk

Public: Kent Smallwood, Shawn Klem

NEW BUSINESS

2023 Budget Discussion

G. Albert informed the Select Board and Budget Committee the current accounting files were recently brought back into the Town Office and inconsistencies with fund allocations were found. This has made it difficult to uncover what was spent in 2022. More information will be provided when the results of the financial audit are received by the Town Office.

The following budget items were briefly discussed:

- Cemetery Operations
- Animal Control
- Streetlights
- Municipal Trash
- General Assistance
- Tax Abatements
- Technology Reserve
- Grant Writing Reserve
- Tax Map / Revaluation Reserve
- Unanticipated Expenses
- Culture and Recreation Reserve

- Patten Academy Park
- Non-Municipal Organizations
- RSU 89 Education
- County Taxes

The Select Board and Budget Committee members agreed to wait until the next meeting to vote on each item individually.

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 5:00pm. Seconded by D. Kelly. No discussion heard. All in favor. **Approved 5/0/0.**

NEXT BUDGET MEETING

The next Budget Meeting is scheduled for Thursday, April 6th, 2023, at 4:00pm.

Meeting Minutes for Wednesday, March 29th, 2023.

Respectfully submitted by,

Laura A. White
Deputy Town Clerk
Town of Patten

Minutes approved on June 13 / August 22, 2023

Select Board:

Gregg Smallwood
Vice-Chair Gregg Smallwood

- Absent -
Dennis Kelly

Janice Dancer
Janice Dancer

Budget Committee:

Kathryn Howes
Kathryn Howes

Doris DeRespino
Doris DeRespino

Donald Adams
Henry Rauschnot
Henry Rauschnot

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone (207) 528-2215 | Fax (207) 528-2055

www.pattenmaine.org

Patten Select Board / Budget Committee

Thursday, April 6th, 2023, at 4:00PM

Public Works Garage, 21 Katahdin Street

Meeting Minutes

These minutes are not verbatim.

Audio copies of the meeting are available at the Town Office.

Select Board Vice Chair Gregg Smallwood called the meeting to order at 4:08pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice Chair; Dennis Kelly; Rae Bates; Janice Dancer

Budget Committee Members: Kathy Howes, Doris DeRespino, Donald Adams, Henry Rauschnot

Budget Committee Members Absent: David Michaud

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Laura White, Deputy Clerk; John Roy, Fire Chief

Public: Kent Smallwood

NEW BUSINESS

2023 Budget

G. Albert: The 2022 numbers are not yet audited. The actual amount spent may not be accurate. The reserve accounts may also have different amounts than shown. The Town Office is currently working to provide the correct information.

K. Howes: The two Boards should meet again when the results of the audit have been provided.

J. Roy: Fire Department is requesting an increase in the budget for salary increases, grants, equipment, and new uniforms.

The Fire Department budget was discussed. There was a \$5,700 fine from the Department of Labor and the salary of the new Emergency Public Safety Director will also be coming out of the Fire Department budget beginning in June. \$35,000 was allocated for Fire Department salaries, \$5,000 will be a separate line item for the Emergency Public Safety Director salary, and \$0 will be allocated to the Fire Department Reserve Account.

G. Albert: The Town Office salary will include salary increases for office staff and the Town Clerk will become a salaried employee. The Public Works assistant will also become a full-time, salaried employee.

Motion made by K. Howes to accept 2023 budget as proposed. Seconded by H. Rauschnot. No discussion heard. All in favor. **Approved 4/0/1.** One member absent.

Motion made by G. Smallwood to approve the 2023 budget as proposed. Seconded by C. Brackett. No discussion heard. All in favor. **Approved 5/0/0.**

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 5:00pm. Seconded by D. Kelly. No discussion heard. All in favor. **Approved 5/0/0.**

NEXT BUDGET MEETING

The date of the next meeting has not been determined.

Meeting Minutes for Thursday, April 4th, 2023.

Respectfully submitted by,

Laura A. White
Deputy Town Clerk
Town of Patten

Minutes approved on June 13 / August 22, 2023

Select Board:

Cody AB
Chairman Cody Brackett

Gregg Smallwood
Vice-Chair Gregg Smallwood

- Absent -
Dennis Kelly

Rae Bates
Rae Bates

Janice Dancer
Janice Dancer

Budget Committee:

Kathryn Howes
Kathryn Howes

Doris DeRespino
Doris DeRespino

Donald Adams

Henry Rauschnot
Henry Rauschnot

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765
Phone (207) 528-2215 | Fax (207) 528-2055
www.pattenmaine.org

Patten Select Board / Budget Committee

Tuesday, August 22nd, 2023, at 2:00PM
Public Works Garage, 21 Katahdin Street

Meeting Minutes

These minutes are not verbatim.
Audio copies of the meeting are available at the Town Office.

Select Board Vice Chair Gregg Smallwood called the meeting to order at 2:14pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice Chair; Rae Bates; Janice Dancer

Select Board Members Absent: Cody Brackett, Chair; Dennis Kelly

Budget Committee Members: Kathy Howes, Doris DeRespino, Henry Rauschnot, David Michaud

Budget Committee Members Absent: Donald Adams

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Brett Morse, Emergency Public Safety Director; Kevin Noyes, Public Works Director; John Roy, Fire Chief

Public: Michael Beardsley, Auditor; Kent Smallwood; Randy Bossie; Barbara Webb; Scott Webb; Deanna Morse

NEW BUSINESS

2022 Audit Results

M. Beardsley: Reviewed the results of the 2022 audit. These results are available at the Town Office, as well as the Town website, www.pattenmaine.org.

Motion made by K. Howes to approve the Budget Committee Meeting Minutes from Wednesday, March 29th, 2023 and Thursday, April 6th, 2023. Seconded by D. DesRespino. No discussion heard. All in favor. **Approved 4/0/1**. One member absent. Minutes were previously approved by the Select Board

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 3:16pm. Seconded by R. Bates. No discussion heard. All in favor. **Approved 7/0/3**. Three members absent.

NEXT BUDGET MEETING

The date of the next meeting has not been determined.

Meeting Minutes for Tuesday, August 22nd, 2023.

Respectfully submitted by,

Laura A. White
Deputy Town Clerk
Town of Patten

Minutes approved on Nov. 14, 2023, 2023

Select Board:

Gregg Smallwood
Vice-Chair Gregg Smallwood

Janice Dancer
Janice Dancer

Rae Bates
Rae Bates

Budget Committee:

Kathryn Howes
Kathryn Howes

Doris DeRespino
Doris DeRespino

Henry Rauschnot
Henry Rauschnot

David Michaud
David Michaud