

Town of Hersey

21 Katahdin Street

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2055

BOARD OF SELECTMEN

Meeting Minutes

Location: Patten Town Office, 21 Katahdin Street, Patten, ME. 04765

Date & Time: January 23, 2023 at 4:40pm

1. Chris Streinz called meeting to order at 4:40pm
2. Roll Call
Selectman: Steve Hartin, Chris Streinz, Ken Libby
Town Agent/Town Clerk: Billie Doody
Public: Leah Paige (geologist) Don (Consultant) with Wolfden
3. Approve and Sign Warrant #9: Chris Streinz motioned to accept and approve warrant #9
Seconded by Steve Hartin. All in favor.
4. Approve and Sign Minutes from Dec 19, 2022. Chris Streinz motioned to accept and approve. Seconded by Steve Hartin. All in favor.
5. New Business:
 - A. Fire Protection Service Agreement – Discussion on cost of new Fire Protection Agreement. Motion to Sign/Approve Chris Streinz motioned to accept and approve. Seconded by Steve Hartin. All in Favor
 - B. Administrative Service Agreement- Discussion on cost of new Administrative Service Agreement. Motion to Sign/Approve Chris Streinz motioned to accept and approve. Seconded by Steve Hartin. All in Favor
 - C. Broadband Project/Grant conversation- Discussion on grant applied for by Terry Hill on behalf of the surrounding towns for Broadband. Motion by Chris Streinz to give Terry Hill approval for grant process with the caveat that Hersey has not committed any funds. Seconded by Steve Hartin. All in Favor
6. Old Business:
 - A. Wolfden update- Status update from Leah and Don on public hearings, filings, public comment process, and the formation of the community advisory committee. Wolfden requested a representative from Hersey be on that committee.

7. Selectman Comments: Discussion on status of search for new animal control officer.
Discussion on Code Enforcement agent resignation after end of current contract.
8. Public Comments: None
9. Chris Streinz motioned to adjourn the meeting. Steve Hartin seconded the motion. All in favor. Meeting Adjourned at 5:11 pm

Signatures:

Chris Streinz

Steve Hartin

Ken Libby

Three handwritten signatures are written over three horizontal lines. The first signature is for Chris Streinz, the second is for Steve Hartin, and the third is for Ken Libby.

Town of Hersey

21 Katahdin Street

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2055

BOARD OF SELECTMEN

Meeting Minutes

Location: Patten Town Office, 21 Katahdin Street, Patten, ME. 04765

Date & Time: March 6, 2023, 4 :30 pm

1. Chris Streinz called meeting to order at 4:31
2. Roll Call
Selectman: Steve Hartin, Chris Streinz Ken Libby
Town Agent/Town Clerk: Billie Doody
Town Manager: Gail Albert
3. Approve and Sign Warrant #11: Chris Streinz motioned to accept and approve warrant #11, All in favor.
4. Approve and Sign Minutes: Motioned by Chris Streinz, All in favor.
5. New Business: Introduction of new Town Manager, Gail Albert, in Patten.
6. New Business: Interim School Board member Terri Campbell. Motion to approve by Steve Hartin seconded by Chris Streinz, All in favor.
7. New Business: Solar Ordinance vs. Solar Moratorium discussion. Motion to approve Solar Moratorium by Chris Streinz Seconded by Steve Hartin, All in favor
8. New Business: Code Enforcement Officer (CEO) discussion; Chris Beyer may continue on as Hersey CEO
9. Old Business: None
10. Selectman Comments: Chris Streinz raised question on WolfDen application status
11. Public Comments: None
12. Chris Streinz motioned to adjourn the meeting. Steve Hartin seconded, All in favor.

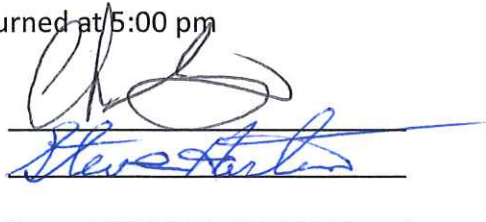
Meeting Adjourned at 5:00 pm

Signatures:

Chris Streinz

Steve Hartin

Ken Libby



Three handwritten signatures in blue ink are shown, each written over a horizontal line. The first signature is for Chris Streinz, the second for Steve Hartin, and the third for Ken Libby.

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2215

Meeting Minutes Board of Selectmen Monday, March 27, 2023; 4:30 PM Patten Town Office, 21 Katahdin Street

1. Call to order at 4:30 by Chris Streinz.
Roll call Selectboard: Steve Hartin, Chris Streinz.
Administration: Gail Albert, Billie Doody.
Public: Frank Schramm
2. Approve and Sign Warrant #12 for General Government. Motion to approve warrant as is by Chris Streinz, seconded by Steve Hartin. No discussion, approved by all.
3. Approve and Sign Meeting Minutes from February 27, 2023. Motion to approve meeting minutes as written by Steve Hartin, seconded by Chris Streinz. No discussion, approved by all.
4. New Business
 - a. Tax Acquired Properties: Discussion of 2 properties acquired. Offer to abutting owners before putting out to bid.
 - b. Set Special Meeting for Solar Moratorium-Discussion of scheduling and finding a moderator for meeting on April 5th, 2023.
 - c. Accounting Services-Discussion of financials coming back into the office and hiring an accounting/consulting firm. Discussion about FYE 22 audit that was not done at the end of the fiscal year 2022. Payroll will be outsourced to Bangor Payroll like Patten and Moro.
5. Old Business
 - a. Code Enforcement Contract- Chris Beyer will be staying on for another year as Code Enforcement Officer. Contract was signed.
 - b. Signed County Tax Bill- No vote or discussion needed.

6. Public Comments: Fire Department Contract Agreement discussion.

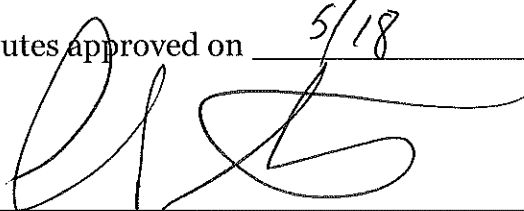
7. Selectmen Comments: None

8. Adjourn: Motion to Adjourn @5:03 by Chris Streinz, seconded by Steve Hartin.
No discussion and all in favor.

Meeting Minutes for Monday, March 27th, 2023.

Respectfully submitted by,
Billie Doody
Town Clerk
Town of Patten, Moro Plantation and Hersey

Minutes approved on 5/18, 2023.


Chris Streinz


Steve Hartin

Ken Libby

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2055

Board of Selectmen Thursday, May 18, 2023; 4:30 PM Patten Town Office, 21 Katahdin Street Meeting Minutes

1. Call to order; Roll call.
Called to order at 4:32 pm by Chris Streinz.
Roll Call: Selectboard Members Chris Streinz and Steve Hartin.
Town Office Staff: Billie Doody
Public: Tom Rodgerson and Frank Schramm
2. Approve and Sign Warrant #13 & #14 for General Government.
Chris Streinz motioned to approve and sign Warrants #13 & #14. Steve Hartin seconded the motion. All in favor.
3. Approve and Sign Meeting Minutes from March 27, 2023
Chris Streinz motioned to approve and sign the Minutes from March 27, 2023. Steve Hartin seconded the motion. All in favor.
4. New Business
 - a. Creation of Solar Ordinance:
Discussion about speaking with a lawyer John Pottle from Eaton Peabody to help with Solar Ordinance creation.
 - b. Audit & Financial Discussion:
Consulting firm is now on board FY22 Audit will be taking place on June 14th, 2023. We will need to arrange for FY23 audit to be done in the next couple months. Annual Town meeting date was changed from June 19th (Holiday) to July 19th. Chris Streinz motioned to change the date of The Annual Town Meeting from June 19th to July 19th @ 5:00pm. Steve Hartin seconded the motion. All in favor.
 - c. Initial Budget Discussion:
Initial Budget numbers for FY24 will be presented at next meeting. There will be 2 meetings about the budget before it is presented to the Town at the Annual Town Meeting.

5. Old Business

- a. Payroll Service: Bangor Payroll setup is still in process. Will be ready to process first payroll before the end of June.
 - b. Tax Acquired Properties: Letters to abutters will go out in the next couple weeks. Bids will be opened at next meeting in June.
6. Public Comments: Discussion with Tom Rodgerson to be added to next month agenda for update on his subdivision and testing. Provided copy of map and will be meeting with his lawyer Pat Hunt about subdivision stipulations/policy.
7. Selectmen Comments: None
8. Adjourn: Steve Hartin motioned to adjourn meeting. Chris Streinz seconded the motion. All in favor. Adjourned at 5:12 pm.

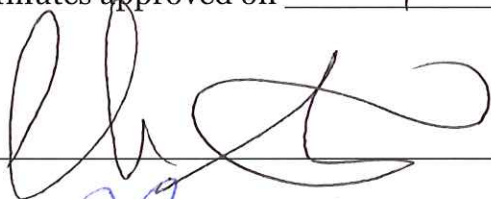
Respectfully submitted by,

Billie Doody

Town Clerk

Town of Patten, Moro Plantation and Hersey

Minutes approved on 6/22, 2023.

 Chris Streinz

 Steve Hartin

 Ken Libby

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2055

Board of Selectmen Thursday, June 22nd, 2023; 4:30 PM Patten Town Office, 21 Katahdin Street Meeting Minutes

1. Call to order; Roll call.

Called to order at 4:39 pm by Chris Streinz.

Roll Call: Selectboard Members Chris Streinz, Steve Hartin, and Ken Libby.

Town Office Staff: Billie Doody, Gail Albert

Public: Tom Rodgerson, Harlen Prescott, Ed Macarthur and Frank Schramm.

2. Approve and Sign Warrant #15 for General Government.

Chris Streinz motioned to approve and sign Warrants #15. Steve Hartin seconded the motion. All in favor.

3. Approve and Sign Meeting Minutes from May 18, 2023

Chris Streinz motioned to approve and sign the Minutes from May 18, 2023. Steve Hartin seconded the motion. All in favor.

4. New Business

- a. Subdivision Discussion:

Surveyors are to finish staking and Tom Rodgerson shows the final plans.

Talk about plans for the septic and Rodgerson asks for permission to advertise in the near future. He and Ed Macarthur completed perc tests for the subdivision and finalized a policy with lawyer Pat Hunt.

- b. Budget Numbers:

Salaries and excise are not yet up to date. Should be finalized around the end of June – Billie. Billie is looking into why there is a difference in the education expenses. The contracted services were asked to be lowered in December 2022, it was not changed and paid out; Hersey is owed \$5,000. There was a small increase in county tax and potential summer road plans are discussed. Legal expenses should be added to the new budget. Next meeting will be July 6.

5. Old Business

a. Tax Acquired Properties:

There was a discussion on the Supreme Court ruling about tax acquired properties. Gail advised the selectboard to essentially leave the properties alone for the time being and do not profit off of the properties.

b. Financials & Audit:

Audit from last year went smoothly. The letter of engagement for this year is signed.

6. Public Comments: None

7. Selectmen Comments: Steve Hartin wants to discuss ditching/summer roads.

8. Adjourn: Steve Hartin motioned to adjourn meeting. Ken Libby seconded the motion. All in favor. Adjourned at 5:15 pm.

Respectfully submitted by,

Willow Brooks

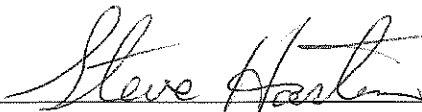
Front Office Assistant

Town of Patten, Moro Plantation and Hersey

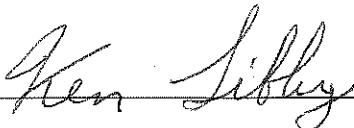
Minutes approved on 1/24, 2024,



Chris Streinz



Steve Hartin



Ken Libby

Town of Hersey


PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2055


Board of Selectmen Thursday, July 6, 2023; 4:30 PM Patten Town Office, 21 Katahdin Street Meeting Minutes

1. Call to order; Roll call.
Called to order at 4:34 pm by Chris Streinz.
Roll Call: Selectboard Members Chris Streinz and Ken Libby.
Town Office Staff: Billie Doody, Gail Albert
Public: Tom Rodgerson
2. Approve and Sign Warrant #16 for General Government.
This will be added to the next agenda because there is no warrant.
3. Approve and Sign Meeting Minutes from June 22, 2023
Chris Streinz motioned to approve and sign the Minutes from June 22, 2023.
Ken Libby seconded the motion. All in favor.
4. New Business
 - a. Budget Discussion
Ken Libby motions to approve the proposed budget of \$230,189. Chris Streinz seconds it. All in favor. It will be brought to the Annual Town Meeting on July 19.
5. Old Business
 - a. Subdivision Discussion
Tom completed soil tests and brought in the revised policy from Pat Hunt.
Ken Libby, Chris Streinz, Gail Albert and Billie Doody signed the policy. Chris Streinz motions to approve the subdivision, Ken Libby seconds the motion.
All in Favor.
6. Public Comments: None
7. Selectmen Comments: None
8. Adjourn: Chris Streinz motioned to adjourn meeting. Ken Libby seconded the motion. All in favor. Adjourned at 5:19 pm.

Respectfully submitted by,
Willow Brooks
Front Office Assistant
Town of Patten, Moro Plantation and Hersey

Minutes approved on August 30, 2023.

 Chris Streinz

 Steve Hartin

 Ken Libby

**Board of Selectmen Meeting
Wednesday, August 30, 2023; 4:30 PM
Patten Town Garage, 21 Katahdin Street**

Minutes

1. Call to order; Roll call.

Meeting called to order at 4:33pm by Chris Streinz.

Roll call: Selectboard members Chris Streinz, Steve Hartin, and Ken Libby.

Town Office Staff: Billie Doody

Public: Frank Schramm and Jim Unker.

2. Approve and Sign Warrant #1 for General Government.

Chris Streinz motioned to approve and sign Warrant #1, Ken Libby seconds.

All in favor.

3. Approve and Sign Meeting Minutes from July 6, 2023

Chris Streinz motioned to approve and sign meeting minutes from July 6, Ken Libby seconds. Motion carried.

4. New Business

- a. Mil Rate Discussion

The minimum Mil Rate for this year is 23.9, with a maximum of 25.1.

Billie Doody suggests a Mil Rate of 24.5; Chris Streinz motions to approve this as the Mil Rate for this year. Ken Libby seconds, motion carried.

- b. Financial Update

Discussion of 2022 Audit. Chris Streinz motions for the Selectboard as well as Town Manager Gail Albert to approve and sign the 2022 Audit.

Ken Libby seconds, all in favor.

- c. Abatement Application

Discussion of the Lakeville Shores property Abatement Application. Chris Streinz motions to approve the Abatement. Ken Libby seconds, motion carried.

5. Old Business

- a. Solar Ordinance Update

Discussion of extending the moratorium for the Solar Ordinance.

b. 2022 Tax Lien Certificates

Tax Lien Certificates were going out within the next week.

c. General Assistance Income Requirements and Maximum Levels of Assistance – State Updates

The Selectboard signs and agrees to follow the guidelines of the new requirements.

6. Public Comments

Discussion of cemetery etiquette, Animal Control and maintaining the Townline Road.


7. Selectmen Comments


8. Adjourn

Ken Libby motioned to adjourn the meeting; Chris Streinz seconded. Motion carried; meeting adjourned at 5:18pm.

Respectfully submitted by,
Willow Brooks
Front Office Assistant
Town of Patten, Moro Plantation and Hersey

Minutes approved on 4/26, 2023.

 Chris Streinz

 Steve Hartin

Ken Libby

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2215

**Board of Selectmen Meeting
Tuesday, September 26, 2023; 4:30 PM
Patten Town Garage, 21 Katahdin Street**

Minutes

1. Call to order; Roll call.

Chris Streinz called the meeting to order at 4:31 P.M.

Selectboard Members in Attendance: Chris Streinz, Steve Hartin

Town Administration in Attendance: Gail Albert, Billie Doody (Town Agent)

Public in Attendance: William & Mona Briggs

2. Approve and Sign Warrant #2 for General Government.

Chris Streinz motioned to approve and sign Warrant #2 for General Government. Steve Hartin seconded the motion. No discussion. All in Favor.

3. Approve and Sign Meeting Minutes from August 30, 2023

Chris Streinz motioned to approve and sign the meeting minutes from August 30, 2023. Steve Hartin seconded the motion. No discussion. All in Favor.

4. Approve and Sign Annual Town Meeting Minutes from July 19, 2023

Chris Streinz motioned to approve and sign the Annual Town Meeting Minutes from July 19, 2023. Steve Hartin seconded the motion. No discussion. All in Favor.

5. Approve and Sign 2023 Tax Bill Assessors Certificate of Commitment

Chris Streinz motioned to approve and sign the 2023 Tax Bills Assessors Certificate of Commitment. Steve Hartin seconded the motion. No discussion. All in Favor.

6. New Business

a. Financial Update

The signed audit letter approving the 2022 Audit was sent back to the auditor. Just waiting for the auditor to get back to us about scheduling the 2023 audit. Accounting firm is helping with entering payroll and closing the books to prepare for the 2023 audit. Update about the Tax Acquired Property new laws.

b. Building Permits & Assessing Issues

There are properties that need to be looked at by Code Enforcement, there are questions about whether residence/landowners are getting the proper permits for the work they are doing. The Town will also come up with a permit for demolition. 3 abatement applications due to Homestead Exemption not being put on the accounts before bills were created.

c. Solar Moratorium Extension

Extension was enacted.

7. Old Business

a. Solar Ordinance Update

Still waiting on legal counsel to help create ordinance. Looking at references from other local towns.

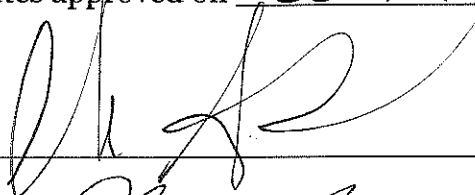
8. Public Comments- None

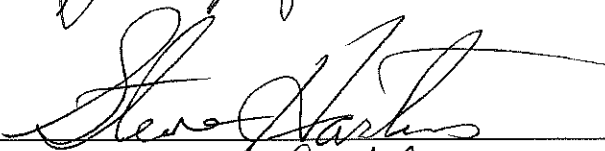
9. Selectmen Comments-None

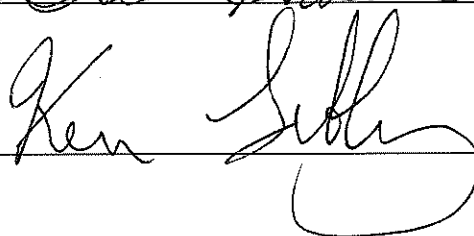
10. Adjourn: Steve Hartin motioned to adjourn meeting at 4:51 pm. Chris Streinz seconded the motion. No discussion. All in Favor.

Respectfully submitted by,
Billie Doody
Town Clerk/Town Agent
Town of Patten, Moro Plantation and Hersey

Minutes approved on October 30, 2023.


Chris Streinz


Steve Hartin


Ken Libby

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2215

**Board of Selectmen Meeting
Monday, October 30, 2023; 4:30 PM
Patten Town Garage, 21 Katahdin Street**

Minutes

1. Call to order; Roll Call

The meeting was called to order by Chris Streinz at 4:34 P.M.

Roll Call Selectboard: Chris Streinz, Ken Libby, Steve Hartin

Administration: Billie Doody, Gail Albert

Public: Roger Jurack, Frank Schramm

2. Approve and Sign Warrant #3 for General Government.

Chris Streinz made a motion to approve and sign General Government Warrant #3. Ken Libby seconded the motion. No discussion. All in Favor.

3. Approve and Sign Meeting Minutes from September 26, 2023

Chris Streinz motioned to approve and sign the meeting minutes from September 26, 2023. Ken Libby seconded the motion. No discussion. All in Favor.

4. New Business

a. Financial & 2023 Audit Update

Billie is still working on gathering the information needed for the 2023 audit. The date of the audit is still TBD. Tax payments are coming in almost on a regular basis. Discussed school payment amount and payment schedule. Signed Municipal Valuation Return for the state that was due November 1, 2023.

b. Broadband Memorandum of Understanding (MOU)

Gail has been in touch with Katahdin Regional Development Board and there is Federal money for Rural Communities to have Broadband installed. The collaborative is working with Patten, Crystal, Mount Chase, Island Falls, Moro Plantation and Hersey hopefully. They are asking all the towns to sign a memorandum of understanding (MOU) to show they are in support and that they will be at the table when conversations take place. There are 2 possible ISP's that could be the contractor for this area for the project. The installation is part of the grant, but there may be subsidies for low-income households.

Chris Streinz motioned to approve and allow Gail Albert to sign the Broadband MOU. Ken Libby seconded the motion. No Discussion, All in Favor.

5. Old Business

a. Solar Ordinance Update

Chris Streinz & John Pottle will be in touch with each other to get the initial discussion on the creation of the ordinance. More information to follow.

Initial discussion of a possible Building Ordinance or Land Use Ordinance. Information from state websites and ordinances from a few local towns were handed out for reference.

We will also be creating a Demolition Permit for people to get when they are removing buildings from their property. There would not be a fee for this permit, it is more of an informational form for the assessor to know he will need to reassess the property.

6. Public Comments

Frank Schramm asked about updates to the new state laws on the sale of tax acquired property.

Roger Jurack inquired about more information on the Broadband project. The Office Administration will provide information as it becomes available.

7. Selectmen Comments

None

8. Adjourn

Chris Streinz motioned to adjourn the meeting at 4:55 pm. Steve Hartin seconded the motion to adjourn. No discussion. All in Favor.

December 6, 2023

Steve Hartin
Ken Libby

Town of Hersey

PO Box 236 Patten, Maine 04765 Phone (207)528-2215 Fax (207)528-2215

Board of Selectmen Meeting

Wednesday, December 6th, 2023; 4:30 PM

Patten Town Garage, 21 Katahdin Street

Minutes

Steve Hartin called the meeting to order at 4:33pm

Selectboard: Steve Hartin, Ken Libby

Administration: Billie Doody

Public: Frank Schramm, Brett Morse

1. Approve and Sign Warrant #4 for General Government.

Motion made by Ken Libby to approve Warrant #4, seconded by Steve Hartin, no discussion heard. **Approved 2/0/1 absent.**

2. Approve and Sign Meeting Minutes from October 30th, 2023

Motion made by Ken Libby to approve the minutes from October 30. Seconded by Steve Hartin, no discussion heard. **Approved 2/0/1 absent.**

3. New Business

- a. Patten Ambulance Service Agreement for 2024

Motion made by Steve Hartin to approve the service agreement with the Patten Ambulance Department for 2024. Seconded by Ken Libby, no discussion heard.

Approved 2/0/1 absent.

- b. Meeting with Patten Selectboard December 19th

No meeting was held with the Patten Selectboard on December 19th.

4. Old Business

- a. Solar Ordinance Update

Discussion tabled due to Chris Streinz's absence.

- b. Tax Acquired Property Update

Discussion about the property on Town Line Road adjacent to Frank Schramm.

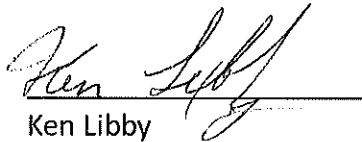
Billie is waiting to hear from the State.

5. Public Comments
6. Selectmen Comments
7. Adjourn

Motion made by Steve Hartin to adjourn the meeting at 4:42. Seconded by Ken Libby, no discussion heard. **Approved 2/0/1 absent.**

Meeting Minutes for December 6th, 2023

Approved by the Hersey Selectboard on January 24, 2024


Ken Libby


Steve Hartin