

# TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

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[www.pattenmaine.org](http://www.pattenmaine.org)

## PATTEN SELECT BOARD

### Meeting Minutes

These minutes are not verbatim.

**Location:** Public Works Garage, 23 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, July 22, 2025, at 5:30pm

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Called to order by Gregg Smallwood at 5:30pm.

### ROLL CALL

**Select Board:** Gregg Smallwood, Chair; Rae Bates, Vice-Chair; Janice Dancer, Teena Goode, Theresa Schmidt

**Town Employees:** Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Julie Buhler, Library Director; Jason MacArthur, Fire Chief

**Public:** Dennis Brackett, Kent Smallwood, Scott Webb, Laura Kenney, Charlie Kenney, Cheryl Morse

### ADMINISTRATIVE

#### Approve and Sign Warrant #14 for General Government, Water, Sewer, Ambulance

**Motion** made by G. Smallwood to approve and sign Warrant #14. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

#### Approve and Sign Payroll Warrant #14

**Motion** made by G. Smallwood to approve and sign Payroll Warrant #14. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

### **Approve and Sign Payroll Warrant #15**

**Motion** made by G. Smallwood to approve and sign Payroll Warrant #15. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

### **Approve and Sign Certificate of Commitment for 3<sup>rd</sup> Quarter Water and Sewer Bills**

**Motion** made by G. Smallwood to approve and sign the Certificate of Commitment for 3<sup>rd</sup> quarter Water and Sewer bills. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

### **Approve and Sign Warrant for Collection for 3<sup>rd</sup> Quarter Water and Sewer Bills**

**Motion** made by G. Smallwood to approve and sign the Warrant for Collection for 3<sup>rd</sup> quarter Water and Sewer bills. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

### **Approve and Sign Meeting Minutes for June 24, 2025**

**Motion** made by G. Smallwood to approve and sign the minutes for June 24. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

## **DEPARTMENT UPDATES**

### **Town Manager**

**G. Albert:** Gail welcomed back Willow from maternity leave and thanked Billie for her work over the last ten weeks. The auditors were in the office earlier in the month and are continuing the audit process offsite. The RSU 89 budget election is on Thursday, July 24 from 10am – 7pm. There are \$80,945 outstanding in 2024 real estate taxes and lien notices were sent. The crosswalks on Route 11 have been repainted. Last week was Brittney Woods' first week in the office as Community Activities Coordinator, she created a Facebook page "Town of Patten Activities & Events – Community Connect ". Brittney is also working with Terry Hill on Patten Pioneer Days and will staff BEANO at the Town Garage on Monday, August 5. The Ambulance Working Group is meeting tomorrow at 5:30.

Gail asked the Select Board if they would be willing to realign their meetings in August to the 12<sup>th</sup> and 26<sup>th</sup>.

**Motion** made by G. Smallwood to move the Select Board meetings in August to the 12<sup>th</sup> and 26<sup>th</sup>. Seconded by T. Schmidt, no discussion heard. **Approved 5/0/0.**

Rae had asked Kevin to look into selling water to Poland Springs. Kevin spoke with Jeff Day at Lincoln Water, they currently sell to Poland Springs. Jeff said it took over two years to get

started, Poland Springs sends their own engineers to test your aquifer. Lincoln also has four wells to pump from and one of the wells alone can handle 1,576 gallons a minute per foot. Patten's best well can only handle 85 gallons a minute per foot. Kevin is still trying to get in touch with someone at Poland Springs.

### **Financial Update**

The Select Board was provided with Patten's financials as of July. Raye is out on jury duty, but should there be any specific questions the Select Board can email her.

### **Ambulance**

Patten Ambulance Service has responded to 303 calls this year (208 911 calls and 95 transfers). They've had 95 more calls than this time last year, Sherman and Aroostook County account for 74 of those calls. Unit 2 is out of service due to motor and wiring issues, Unit 1 is back in service but is also nearing the end of its life. Lizz Krafve is transitioning into her role as Advanced EMT.

### **Fire**

The Fire Department has responded to 27 calls this year and has attended a lot of federally mandated training. They've received their turn out gear from the CDBG grant Janice applied for in 2024 and will be receiving CDS funds for a new mini-pumper.

## **OLD BUSINESS**

### **Emergency Preparedness Plan**

The Emergency Preparedness Plan received some edits from the Select Board but is still under review and will be brought to the next meeting.

### **Town Tax Relief Ordinance**

Gail provided more information and tax relief ordinances from other towns, Raye wants to wait until the audit is complete to begin work on a tax relief ordinance for Patten and will collaborate with the Planning Board.

Rae expressed that she would like to meet with the auditors sometime soon.

## NEW BUSINESS

### Patten Academy Sign

Mari Birmingham, who originally requested that the Patten Academy Sign be made, would like the Historical Society to have it (the sign is currently in the Town Garage).

**Motion** made by G. Smallwood to give the Patten Academy Sign to the Patten Historical Society. Seconded by R. Bates, no discussion heard. **Approved 5/0/0.**

## SELECT BOARD COMMENTS


Gregg would like the Town Office to look into food truck and BEANO licensing.

## ADJOURN

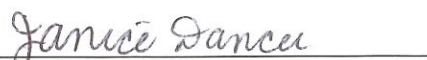
Motion made by G. Smallwood to adjourn the meeting at 6:10pm. Seconded by T. Schmidt, no discussion heard. Approved 5/0/0.


Meeting Minutes for July 22, 2025

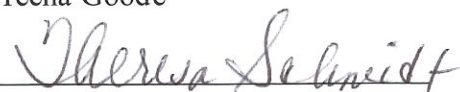
Approved by the Select Board on August 12, 2025

  
Gregg Smallwood, Chair

  
Rae Bates, Vice-Chair

  
Janice Dancer

  
Teena Goode

  
Theresa Schmidt