

# TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone 207.528.2215 | Fax 207.528.2055

[www.pattenmaine.org](http://www.pattenmaine.org)

## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, January 10<sup>th</sup>, 2023 at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #29 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from December 27<sup>th</sup>, 2022

#### SCHEDULED APPEARANCES

- Planning Board Updates
- Department Updates
- Ambulance Contract Discussion with Ed Noyes

#### NEW BUSINESS

- Ordinance Procedure
- Electric Vehicle Charging Stations - Efficiency Maine
- Discussion of Contract with Moro Plantation and Town of Hersey
- Outdoor Wood Boiler Complaint

#### OLD BUSINESS

- Municipal Building Personal Use Policy
- Amendment of Meeting Minutes Requested by Jeremy Ouellette of Wolfden

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

**ADJOURN**

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, January 10<sup>th</sup>, 2023 at 5:00pm

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#### CALL TO ORDER

- Roll Call

**EXECUTIVE SESSION** under 1 M.R.S.A. § 405(6) (A)

**ADJOURN**

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Wednesday, January 18<sup>th</sup>, 2023 at 6:30pm

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Interview for Town Manager Position

#### ADJOURN

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Wednesday, January 18<sup>th</sup>, 2023 at 5:00pm

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Interview for Town Manager Position

#### ADJOURN

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, January 24<sup>th</sup>, 2023 at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #1 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from January 10<sup>th</sup>, 2023

#### SCHEDULED APPEARANCES

- Department Updates

#### NEW BUSINESS

#### OLD BUSINESS

- Discussion of Contract with Moro Plantation and Town of Hersey
- Town Employee Job Descriptions

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Wednesday, January 25<sup>th</sup>, 2023 at 4:30pm

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Interview for Town Manager Position

#### ADJOURN

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Wednesday, January 25<sup>th</sup>, 2023 at 3:30pm

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Interview for Code Enforcement Officer

#### ADJOURN

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Monday, January 30<sup>th</sup>, 2023 at 2:00pm

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Interim Ambulance Director Discussion

#### ADJOURN



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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, February 7<sup>th</sup>, 2023 at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #2 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from January 10<sup>th</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from January 24<sup>th</sup>, 2023

#### SCHEDULED APPEARANCES

- Introduction of New Town Manager
- Planning Board Updates
- Department Updates

#### NEW BUSINESS

- Discussion of Wolfden Mining Resolution
- Fire Department Officer Recommendations
- Patten Playground

#### OLD BUSINESS

- 2023 Contract for Shelter Services
- Emergency Services Director Position
- Town Employee Job Descriptions
- Municipal Buildings Personal Use Policy

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, February 21<sup>st</sup>, 2023 at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #3 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from February 7<sup>th</sup>, 2023

#### SCHEDULED APPEARANCES

- Town Manager Update
- Department Updates

#### NEW BUSINESS

- Tax Acquired Property Policy Update

#### OLD BUSINESS

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Compensation

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, March 7<sup>th</sup>, 2023 at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #4 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from February 21<sup>st</sup>, 2023

#### SCHEDULED APPEARANCES

- Planning Board Updates
- Town Manager Update
- Department Updates

#### NEW BUSINESS

- Proposed Articles for Annual Town Meeting
- Special Town Meeting

#### OLD BUSINESS

- Tax Acquired Property Policy
- Patten Playground

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION (if necessary) under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, March 21<sup>st</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #5 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from March 7<sup>th</sup>, 2023

#### SCHEDULED APPEARANCES

- Town Manager Update
- Department Updates

#### NEW BUSINESS

- Renaming of Patten Playground
- Cemetery Fees

#### OLD BUSINESS

- Tax Acquired Property Policy
- Proposed Articles for Annual Town Meeting

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION (if necessary) under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Monday, April 3<sup>rd</sup>, 2023, at 3:00pm

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#### CALL TO ORDER

- Roll Call

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

**ADJOURN**

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, April 4<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #6 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from March 21<sup>st</sup>, 2023

#### SCHEDULED APPEARANCES

- Town Manager Update
- Department Updates
- Planning Board Updates

#### NEW BUSINESS

- Friends of the Veterans' Memorial Library Tax Exemption Request

#### OLD BUSINESS

- Cemetery Fees
- Tax Acquired Property Policy
- Municipal Buildings Personal Use Policy

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION (if necessary) under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, April 18<sup>th</sup>, 2023, at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #7 for General Government, Water, Sewer, Ambulance, General Government Payroll, Ambulance Payroll, Corriveau Fund
- Approve and Sign Select Board Meeting Minutes from April 4<sup>th</sup>, 2023
- Approve and Sign 2<sup>nd</sup> Quarter Certificates of Commitment and Warrants for Collections for Water and Sewer
- Sign Cemetery Policy - approved on April 4<sup>th</sup>, 2023
- Sign Tax Acquired Property Policy - approved on April 4<sup>th</sup>, 2023

#### SCHEDULED APPEARANCES

- Town Manager Update
- Department Updates

#### NEW BUSINESS

- Mowing Contracts Bid Opening
- Grading Contract Bid Opening
- Board of Selectpersons Policy
- Recreation Building

#### OLD BUSINESS

- Friends of the Veterans' Memorial Library Tax Exemption Request

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit three (3) minutes per individual - if further discussion is necessary, topic of discussion will be added to the next meeting's agenda.

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

#### ADJOURN

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## PUBLIC HEARING NOTICE

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Thursday, April 27<sup>th</sup>, 2023, at 6:45pm

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The Town of Patten will hold a Public Hearing on Thursday, April 27<sup>th</sup>, 2023, at 6:45pm at the Patten Town Garage to discuss an application being submitted to the State of Maine CDBG program for Citizen Participation for the Patten Ambulance Service CDBG Public Service Grant.

The purpose of the grant application is to discuss the purchase of medical equipment with grant funds, if awarded. Public comments will be solicited at this Hearing and will be submitted as part of the application. All persons wishing to make comments or ask questions about the grant application are invited to attend this Public Hearing.

Comments may be submitted in writing to: Gail Albert, Town Manager, Town of Patten at any time prior to the Public Hearing. TDD/TTY users may call 207-528-2215. If you are physically unable to access any of the Town's programs or services, please call the Town Manager at 207-528-2215 so that accommodations can be made.



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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, May 2<sup>nd</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #8 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from April 18<sup>th</sup>, 2023
- Sign Mowing and Grading Contracts

#### DEPARTMENT UPDATES

- Town Manager Updates
- Department of Public Works
- Ambulance Department
- Fire Department

#### PLANNING BOARD UPDATES

#### NEW BUSINESS

- Employee Handbook

#### OLD BUSINESS

- Select Board Policy

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, May 16<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #9 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from May 2<sup>nd</sup>, 2023

#### DEPARTMENT UPDATES

- Town Manager Updates
- Department of Public Works
- Ambulance Department
- Fire Department
- Library Department

#### NEW BUSINESS

- Personal Property
- School Board
- Contractor Clause
- Sign Mowing and Grading Contracts
- Parks and Recreation Advisory Committee Ordinance
- Personnel Review Process Proposal

#### OLD BUSINESS

- Select Board Policy
- Employee Handbook

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION (if necessary) under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, June 13<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #10 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from May 16<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Ambulance Department
- Fire Department
- Library

#### NEW BUSINESS

- Katahdin Chamber of Commerce Presentation and Q&A with Christine Parker, Karen Rockwell, and Katy Patten
- Hersey / Moro Plantation Service Agreement

#### OLD BUSINESS

- Select Board Policy
- Employee Handbook

#### SELECTMEN COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION (if necessary) under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, June 27<sup>th</sup>, 2023, at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #11 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from June 13<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Ambulance Department
- Fire Department
- Library

#### NEW BUSINESS

- Recreation Building
- Tax Acquired Property
- Friends of the Veterans Memorial Library Request

#### OLD BUSINESS

- Select Board Policy

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN

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## PATTEN SELECT BOARD

### EXECUTIVE SESSION MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Wednesday, July 5<sup>th</sup>, 2023, at 9:00am

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#### CALL TO ORDER

- Roll Call

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, July 11<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant #s 11 & 12 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from June 13<sup>th</sup> and June 27<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Ambulance Department
- Fire Department
- Library
- Planning Board Updates

#### NEW BUSINESS

- Heavy Loads on Seasonal Roads Policy
- Snow Removal Policy
- Financial Update

#### OLD BUSINESS

- Select Board Policy

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, July 18<sup>th</sup>, 2023, at 3:00pm

---

#### CALL TO ORDER

- Roll Call

**EXECUTIVE SESSION (if necessary)** under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

**ADJOURN**

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, July 25<sup>th</sup>, 2023, at 6:00pm

---

#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approve and Sign Warrant # 13 for General Government, Water, Sewer, Ambulance
- Approve and Sign 2<sup>nd</sup> Quarter Certificates of Commitment and Warrants for Collection for Water and Sewer
- Approve and Sign Select Board Meeting Minutes from July 11<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Ambulance Department
- Fire Department
- Library
- Finance Update

#### NEW BUSINESS

- Katahdin Tourism Partnership Presentation with Eric Goodwin
- Katahdin Brew Works Liquor License
- King Pine Wind
- Parks and Recreation Advisory Committee
- Municipal Volunteer Policy

#### OLD BUSINESS

- Snow Removal Policy
- Heavy Loads on Seasonal Roads Policy
- Select Board Policy

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN



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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765  
**Date & Time:** Tuesday, August 8<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### SPECIAL PRESENTATION

- King Pine Wind Presentation with Albro Cowperthwaite
- Planning Board Updates
  - Animal Control Policy

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant # 14 for General Government, Water, Sewer, Ambulance
- Approve and Sign Annual Town Meeting Minutes from April 27<sup>th</sup>, 2023
- Approve and Sign Special Town Meeting Minutes from July 25<sup>th</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from July 25<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Ambulance Department
- Fire Department
- Library

#### OLD BUSINESS

- Snow Removal Policy 2023
- Heavy Loads on Seasonally Posted Roads Policy 2023
- Select Board Policy 2023
- Municipal Volunteer Policy 2023
- Parks and Recreation Advisory Committee

#### NEW BUSINESS

- Bid Opening
- Stephen and Tabitha King Foundation Donation
- Tax Acquired Property Guidance
- Library Storage Needs

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, August 15<sup>th</sup>, 2023, at 3:00pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Approval of Patten 2023 Tax Mill Rate

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

# TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone 207.528.2215 | Fax 207.528.2055

[www.pattenmaine.org](http://www.pattenmaine.org)

## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, August 22<sup>nd</sup>, 2023, at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### SPECIAL PRESENTATION

- Community Resilience Partnership Program with Dr. Laurie Osher

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant # 15 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from August 8<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Finance Update
- Department of Public Works
- Emergency Public Safety
- Library

#### OLD BUSINESS

- Select Board Policy 2023
- Municipal Volunteer Application
- Tax Acquired Property Update
- Rec. Building Update
- Municipal Employee Handbook Update

#### NEW BUSINESS

- Real Estate Tax Abatement Request (Case # 002)
- Bid Process Policy
- Quotes for Municipal Heat Pumps
- Date of Public Hearing Regarding Public Safety

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, September 5<sup>th</sup>, 2023, at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### SPECIAL PRESENTATION

- Planning Board Updates
  - Animal Control Ordinance

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant # 16 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from Tuesday, August 15<sup>th</sup>, 2023
- Approve and Sign Budget Committee / Select Board Meeting Minutes from Tuesday, August 22<sup>nd</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from Tuesday, August 22<sup>nd</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Emergency Public Safety
- Library

#### OLD BUSINESS

- Municipal Employee Handbook Update
- Municipal Volunteer Application Form
- Tax Acquired Property Update

#### NEW BUSINESS

- Liquor License Application - North Gate Grill
- Proposed Policy for Competitive Bid Process

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION

- Pursuant to 1 M.R.S.A. § 841 (2)

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, September 19<sup>th</sup>, 2023, at 5:30pm

---

#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant # 17 for General Government, Water, Sewer, Ambulance
- Approve and Sign Budget Hearing Minutes from Tuesday, August 22<sup>nd</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from Tuesday, August 22<sup>nd</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Finance Update
- Department of Public Works
- Emergency Public Safety

#### OLD BUSINESS

- Parks and Recreation Committee
- MMA Sales of Tax Acquired Property Updated Guidance 8-31-2023
- September 7<sup>th</sup> Public Hearing
- Competitive Bid Process

#### NEW BUSINESS

- Brush Pile Policy
- Select Board Remote Policy
- Select Board Conflict of Interest Policy

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

- Personnel Matters

#### ADJOURN

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, October 3<sup>rd</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### SPECIAL PRESENTATION

- Planning Board Updates

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant # 17 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from Tuesday, September 5<sup>th</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from Tuesday, September 19<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Emergency Public Safety
- Library

#### OLD BUSINESS

- Competitive Bid Process
- Select Board Remote Policy
- Select Board Conflict of Interest Policy

#### NEW BUSINESS

- School Board Appointment
- Sewer Update
- Patten Historical Society

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION

- Pursuant to 1 M.R.S.A. § 841 (2)

#### ADJOURN

# TOWN OF PATTEN

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## BOARD OF SELECTMEN

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Friday, October 13, 2023 at 2:30pm

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#### CALL TO ORDER

- Roll Call

**EXECUTIVE SESSION** under 1 M.R.S.A. § 405(6) (A)

**ADJOURN**

# TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, October 24th, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign 4th Quarter Certificates of Commitment and Warrants for Collection for Water and Sewer
- Approve and Sign Warrant #19 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from Tuesday, October 3rd, 2023

#### DEPARTMENT UPDATES

- Town Office
  - Katahdin Region Solar Eclipse Partners
- Financial Updates
  - Supplemental Tax Bills
- Department of Public Works
- Emergency Public Safety
  - Fire Department Bylaws
- Library

#### OLD BUSINESS

- Select Board Remote Policy
- Recreation Committee Appointment

#### NEW BUSINESS

- Cemetery Lighting
- Public Safety Concerns

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual - if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN



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SELECT BOARD / PLANNING BOARD

## MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Thursday, November 2nd, 2023, at 4:30pm

---

### CALL TO ORDER

- Roll Call

### NEW BUSINESS

- Topics for Discussion
  - Vacancy Fees
  - Nuisance Property
  - Short Term Housing
  - Veterinary Facilities / Kennels
  - Livestock / Poultry
  - Extended-stay Housing / Motel
  - Tiny Homes
  - Wind Energy Facility
  - Official District / Zoning Map
  - Coordination with Comprehensive Plan

### ADJOURN

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, November 14<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### GUEST SPEAKER

- Katahdin Children's and Families Foundation – Marie Robinson & Brittany Arbo

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant #20 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from Tuesday, October 24<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
  - Policy on Sales Tax Reimbursement and Reimbursement for Non-Employees
  - Employee Performance Review
- Department of Public Works
- Emergency Public Safety
  - Purchase of Cardiac Monitor
- Library

#### OLD BUSINESS

- Recreation Committee Appointment

#### NEW BUSINESS

- Grant Writing Approval
- Projected Sewer Expenses

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual – if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN

# TOWN OF PATTEN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, November 28<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant #21 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board / Planning Board Meeting Minutes from Thursday, November 2<sup>nd</sup>, 2023
- Approve and Sign Select Board Meeting Minutes from Tuesday, November 14<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
  - Financial Update
- Department of Public Works
- Emergency Public Safety
  - Ambulance Contracts
- Library

#### OLD BUSINESS

- Employee Performance Review
- Sewer Expansion Update

#### NEW BUSINESS

- Town of Patten Policy Disclaimer Update
- Ambulance Cardiac Monitor Grant

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual – if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, December 5<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### SPECIAL PRESENTATION

- Planning Board Updates

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant #22 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from Tuesday, November 28<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Department of Public Works
- Emergency Public Safety
- Library

#### OLD BUSINESS

#### NEW BUSINESS

- Employee Handbook

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual – if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN

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## PATTEN SELECT BOARD

### MEETING AGENDA

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, December 19<sup>th</sup>, 2023, at 5:30pm

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#### CALL TO ORDER

- Roll Call

#### ADMINISTRATIVE

- Changes to the Agenda
- Approve and Sign Warrant #23 for General Government, Water, Sewer, Ambulance
- Approve and Sign Select Board Meeting Minutes from December 5<sup>th</sup>, 2023

#### DEPARTMENT UPDATES

- Town Office
- Financial Update
- Department of Public Works
- Emergency Public Safety
- Library

#### OLD BUSINESS

#### NEW BUSINESS

- Community Resilience Program
- Conklin's Lodge Liquor License Renewal
- Job Expense Reimbursement Policy

#### SELECT BOARD COMMENT

#### PUBLIC COMMENT

- Limit of three (3) minutes per individual – if further discussion is necessary, the topic of discussion will be added to the next meeting's agenda.

#### ADJOURN