

# TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone (207) 528-2215 | Fax (207) 528-2055

[www.pattenmaine.org](http://www.pattenmaine.org)

## PATTEN SELECT BOARD

### MEETING MINUTES

**Location:** Public Works Garage, 21 Katahdin Street, Patten, ME 04765

**Date & Time:** Tuesday, April 2<sup>nd</sup>, 2024, at 5:30pm

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Called to order by Gregg Smallwood at 5:30pm.

#### ROLL CALL

**Select Board:** Gregg Smallwood, Vice-Chair; Rae Bates, Dennis Kelly, Janice Dancer

**Select Board Members Absent:** Cody Brackett, Chair

**Town Employees:** Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

**Public:** Charlie Kenney, Laura Kenney, Becky Phillips, Dennis Brackett, Randy Bossie, Linda Lyons, Jayne Melvin, Lee Wheaton, Mari Birmingham, Marcia Pond Anderson, Louise Guptill

**Guest Speaker:** Ron Blum, Chair of the Planning Board

#### SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Chair

R. Blum: The Planning Board completed the Tiny Homes Ordinance and updated the Holding Tank Ordinance. A subcommittee for the Comprehensive Plan is in the works, Ron will give the Select Board a list of names for approval. The committee will have 10 members, including Rae Bates, Editor; Gail Albert, Moderator; and Janice Dancer, Select Board member liaison.

#### ADMINISTRATIVE

Approve and Sign Warrant #7 for General Government, Water, Sewer, Ambulance

**Motion** made by G. Smallwood to approve and sign Warrant #7. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #6

**Motion** made by G. Smallwood to approve and sign Payroll Warrant #6. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from March 19<sup>th</sup>, 2024

**Motion** made by G. Smallwood to approve and sign the minutes from March 19<sup>th</sup>. Seconded by D. Kelly, no discussion heard. **Approved 3/1 abstention/1 absent.**

Approve and Sign Executive Committee Meeting Minutes from March 25<sup>th</sup>, 2024

**Motion** made by G. Smallwood to approve and sign the minutes from March 25<sup>th</sup>. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

## **DEPARTMENT UPDATES**

Town Office – Gail Albert, Town Manager

**G. Albert:** Gail met with Katahdin Tourism Partnership and DOT about Ash Hill. There will be a community engagement meeting in the Summer with stakeholders to discuss possible use of the area. DOT would like for the Town to take ownership and maintain the area. National Monument Superintendent Mark Wimmer plans on attending a future Select Board meeting on April 16<sup>th</sup>. Gail is discussing access to the National Monument and the impact on local roads with Senator King and Senator Collins' offices.

Department of Public Works – Kevin Noyes, Public Works Director

**K. Noyes:** Kevin and Gail worked with Eric Winn from FEMA to complete stage one of the reimbursement for the emergency work done due to the storm damage in December. Reimbursement for this stage will be a little over \$5,000 and the next stage will be the repair of damages. Meter reads are done for this quarter. Pump #1 at the Lovejoy station is still not working correctly, Kevin is in contact with Dirigo and Blake Equipment. The snow, wind, and rain lately has led to lots of tree damage.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

**B. Morse:** John Roy has been Fire Warden for the Town of Patten for the last 27 years; April 1<sup>st</sup> was his last day and Jason Peavey will be taking over the position. There will be 6 Ambulance staff on call for the four days of the Eclipse festivities, 7 on the Sunday before. There should be 5 members of the Fire Department available during the Eclipse as well. The Advanced EMT class the Ambulance Department is hosting should start in mid-May and end around mid-August, there are some hurdles regarding tuition for the class and required college level math and English classes for the course.

## OLD BUSINESS

### Veteran's Memorial Stones

**R. Bates:** The Town signed over the Stones to the Historical Society in recent years. Rae went through Town Reports over the past 12 years and discussed the articles and pages regarding the Veteran's Memorial Stones. The Town has an account for the Stones with a little over \$6,000. Discussion of a possible new location for the stones, new names to go on the stones, getting new stones, how much they would cost, etc.

### Sewer Ordinance

Discussion of the Sewer Ordinance that passed in 1990, Rae suggests the ordinance should be reviewed by the Planning Board.

### Employee Handbook

The employee handbook is back from legal review, Gail is asking the Select Board to review it and provide any edits they may have in the coming weeks.

## NEW BUSINESS

### Holding Tank Ordinance & Tiny Homes Ordinance

The Holding Tank ordinance has been updated and has been given to the Select Board for their review. The Board also received copies of the completed Tiny Homes ordinance and they should be approved for signage in the coming weeks.

## SELECT BOARD COMMENT

Janice Dancer is asking the Board for permission to submit a grant for renovations for the park.

**Motion** made by G. Smallwood to give Janice permission to apply for a \$50,000 grant for park renovations. Seconded by D. Kelly, no discussion heard. **Approved 3/1 abstention/1 absent.**

## PUBLIC COMMENT

Julie Buhler asked the Select Board for permission to submit a grant for a tiny library for the Town.

**Motion** made by G. Smallwood to allow Julie to apply for the tiny library. If awarded the grant, Julie will place the library at the Town Office. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

**EXECUTIVE SESSION**

**Motion** made by G. Smallwood to enter executive session at 6:50pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

**Motion** made by G. Smallwood to exit executive session at 7:50pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

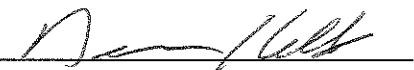
**ADJOURN**

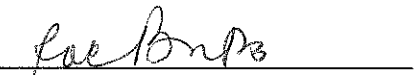
**Motion** made by G. Smallwood to adjourn the meeting at 7:51pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for April 2<sup>nd</sup>, 2024

Approved by the Select Board on APRIL 16, 2024

  
Gregg Smallwood, Vice-Chair

  
Dennis Kelly

  
Rae Bates

  
Janice Dancer