

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765
Phone (207) 528-2215 | Fax (207) 528-2055
www.pattenmaine.org

Patten Select Board

Tuesday, January 9th, 2024, at 5:30PM
Public Works Garage, 21 Katahdin Street
Patten, ME 04765

Meeting Minutes

These minutes are not verbatim.
Audio copies of the meeting are available at the Town Office

Vice-Chair Gregg Smallwood called the meeting to order at 5:31pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice-Chair; Rae Bates, Janice Dancer, Dennis Kelly

Select Board Members Absent: Cody Brackett, Chair

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Brett Morse, Emergency Public Safety Director; Julie Buhler, Library Director; Bruce Hussey, Code Enforcement Officer; Jon Harvey, Animal Control Officer; Gina Maturo, Administrative and Financial Services Controller

Public: Ron Blum, M.D., Randy Bossie, Scott Webb, Barbara Webb, Mary Alice Mowry, John Birmingham, Dennis Brackett, Kent Smallwood

SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Planning Board Chair

R. Blum: The Planning Board is working on a Fire Department Ordinance and should be presenting it to the Select Board sometime in the next month or so.

ADMINISTRATIVE

Approve and Sign Warrants #24 and #1 for General Government, Water, Sewer, Fire, Ambulance, Library, Public Works

Motion made by G. Smallwood to approve Warrants #24 and #1. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from December 5th and December 19th, 2023

Motion made by G. Smallwood to approve minutes from December 5th and December 19th. Seconded by R. Bates, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gina Maturo will join the Town Office on Wednesday, January 17th, as the Administrative and Financial Services Controller. She has an MBA from Syracuse University and extensive experience in data analysis with a concentration in finance and marketing. Gina will be working with the Department Heads on upcoming projects.

The Town Office and Department Heads have completed the employee evaluation program. The Town of Patten website launch is in its final stages and Gail is working with the external website developer. A new phone system has been installed in the Town Office with voicemail capability as well as multiple lines. Willow Brooks has been promoted to Moro Town Agent. The Office will be closed on Monday, January 15th for Martin Luther King Jr. Day.

Gail is meeting with KTP to discuss the Ash Hill project next week, and they would like to meet with the Select Board on February 6th.

Billie Doody – Town Clerk

Billie completed all of the State Reporting that was due at the end of the year (Vital Records, Motor Vehicles, Inland Fisheries, etc.). Town Office employees have been working on Records Disposition and boxed up over 100 years of annual reports and financial records.

Billie and / or Willow will be reporting on how many TRIO transactions the office has completed on a monthly basis, there were 215 transactions in December 2023.

There will be 3 elections/primaries taking place this year in March, June, and November. Billie has been busy preparing for the Presidential Primary in March. Due to recent changes to State Election law, the town will host a training for election workers in the coming weeks.

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: Kevin and David took a seminar on Stream Smart, a competitive grant with a max of \$200,000 per project. The main focus of these grants is wildlife habitat. Most of these funds will likely go to southern Maine this year due to all of the storm damage they've had.

Brownfield did a Phase 1 environmental site assessment to the Recreational building and will also set up for lead and asbestos testing. Matt Walton, the contractor Kevin spoke with about tearing down the building, has not responded to any messages regarding the project.

Penobscot Emergency Management has received photos of Patten's storm damage.

Public Works is in the process of applying for a \$431,000 grant to replace the water line on Valley Street. Kevin and David found that the fuel tanks at the Recreational Department are full of fuel, and they are going to use it in the backhoe for plowing this winter.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: The Fire Department had a structure fire last week but was able to save the residence. There are three new members on the Fire Department who were prior members.

The Ambulance Department has purchased a side by side ("Snowbulance") for search and rescue and has ordered an enclosed trailer.

Brett has proposed a new Public Safety / EMA Department, combining Fire and Ambulance Departments which will require some new funding while still utilizing the stand-alone Fire and Ambulance budgets.

Motion made by R. Bates to approve the new Public Safety / EMA Department. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Code Enforcement – Bruce Hussey, CEO

Bruce has received complaints and visited multiple nuisance properties in recent months. The Select Board discussed with Bruce on how to proceed with these properties

Motion made by G. Smallwood to take the steps in declaring 490 Shin Pond Road a dangerous building(s). Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to send the owner of 9 Pleasant Street a letter advising immediate clean up. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

OLD BUSINESS NEW BUSINESS

Patten Area Outdoors Club Trail Updates – Ron Blum & Mary Alice Mowry

The Storybook Trail has been finished for some time and is getting regular usage. The Outdoors Club has been discussing trail development with Katahdin Area Trails. There will be trail-related events happening on January 22nd, 25th, and 31st. There will be a grand opening of the Storybook Trail at the Fiddlehead Fest in a few months.

SELECT BOARD COMMENTS

PUBLIC COMMENTS

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by G. Smallwood to enter executive session at 6:32pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to exit executive session at 6:57pm. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Motion made by J. Dancer to pay Brett Morse, Emergency Public Safety Director, the balance of salary due at the end of 2023 (\$5,000). Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

ADJOURN

Motion made by D. Kelly to adjourn the meeting at 6:58pm. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for January 9th, 2024

Respectfully submitted by,

Willow Brooks
Deputy Town Clerk

Approved by the Select Board on January 23rd, 2024

Gregg Smallwood
Gregg Smallwood, Vice-Chair

Janice Dancer
Janice Dancer

Rae Bates
Rae Bates

Dennis Kelly
Dennis Kelly

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Public Works Garage, 21 Katahdin Street
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Meeting Minutes

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Chair Cody Brackett called the meeting to order at 5:40pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Janice Dancer, Dennis Kelly, Rae Bates

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Gina Maturo, Administrative / Finance Controller; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Julie Buhler, Library Director; Brett Morse, Emergency Public Safety Director; Jon Harvey, Animal Control Officer

Public: Kent Smallwood, Dennis Brackett, Linda Lyons, Randy Bossie, Kathy Ledford, Scott Webb, Barbara Webb, John Birmingham, Doug Rodgerson

ADMINISTRATIVE

G. Albert: There are multiple changes to the agenda tonight. Doug Rodgerson, the Sherman / Patten Rec. Basketball Coach is here with a request. 1st Quarter Warrants for Collection and 1st Quarter Certificates for Water and Sewer are ready for approval. Parks and Recreation Advisory Committee Appointments are ready for approval.

D. Rodgerson: There is a Pee wee Basketball tournament being hosted in Lincoln, and the entry fee is \$150. Doug is requesting the money from the Town of Patten.

Motion made by G. Smallwood to pay the \$150 entry fee for the Sherman / Patten Basketball Team. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to approve and sign the Warrants for Collection and Certificates for 1st Quarter Water and Sewer. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to approve and sign the Parks and Recreation Advisory Committee Appointments. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 abstention.**

Approve and Sign Warrant #2 for Water, Sewer, Ambulance, General Government

Motion made by C. Brackett to approve and sign Warrant #2. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Approve and Sign Payroll Warrants #1 and #2

Motion made by C. Brackett to approve and sign Payroll Warrants #1 and #2. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Approve and Sign Select Board Meeting Minutes from January 9th, 2024

Motion made by C. Brackett to approve and sign the minutes from January 9th. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail had an exploratory meeting with KTP to discuss Ash Hill last week, and they are planning to present to the Select Board on February 6th. The Town could possibly invest in the project.

Impending Foreclosure Notices have been sent this week, there are 10 for Patten, the residents have until March 8th to pay. Bangor Daily News covered the Safety Meeting at the Library on the 24th. Gail and Gina attended a series of webinars on grant funds related to the Federal Infrastructure Funds Opportunities for towns and municipalities. Public Works was denied the CDBG grant for the water line on Valley Street.

The Town Office will be closed on Monday, February 19th, for Presidents Day.

Financial Update – Gail Albert, Town Manager

G. Albert: Audit work is starting for Patten. Gail and Gina have started the budget process and met with the Library Trustees to discuss the budget for 2024. Overall 2023 budgets are in a good place, the final numbers will be used to start building this year's budget with Department Heads. Public Works – Kevin Noyes, Director of Public Works

K. Noyes: Kevin and David are working with Danica Kay, a representative of the Campbell Environmental Group, on the Recreation Department clean up. Danica is recommending a Phase 2 clean-up which would involve Hazardous building material inventory. There is no timeline as of right now.

Kevin met with Tom Bahun to update information for the water system asset security, risk and resiliency and emergency response grant. Kevin and David have also updated a Critical Infrastructure survey for Bradley Nuding of Penobscot Emergency Management.

The Backhoe is back in service and thank you to Smallwood Inc for moving the trail behind the Office. The fire on Potato Row took approximately 150,000 gallons of water.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: There was a large business fire a couple weeks ago that required 6 Fire Departments (about 50 crew members), Smallwood Inc was of assistance as well as Kevin and David from Public Works. There are 4 members of Patten Fire who will be starting the FF 1 & 2 program in Millinocket.

The Maine EMS grant has been submitted. Medicare increased reimbursement by 5.2% as of January 1st. The Select Board has been updated with transfer information for 2023.

Library – Julie Buhler, Library Director

J. Buhler: The library circulated 2,116 items in 2023 and saved \$1,509.09 through interlibrary loan services. Eastern Maine Development Corp was at the library on January 22nd with information regarding the Affordable Connectivity Program. Several patrons signed up for the service. A Public Safety Program was hosted on the 24th by Lt. Harris from the State Police.

The December Wellness Program has 15 attendees. 39 people were served by the HEAP heating program at the library in September and October. The door at the library will be locked during open hours due to safety concerns. There is a doorbell that patrons have been asked to use.

Julie attended the Institute for Civic Leadership in December and January, there will be three more sessions before the end of the program and graduation. Julie also met with Jasmine Lamb from the University of Maine regarding the Community Resilience Partnership and will be sharing more information with Gail. The library is hoping to partner with the Boreal Theater to hire an Arts, Culture, and Heritage Coordinator.

OLD BUSINESS

NEW BUSINESS

Friends of the Veteran's Memorial Library Request – Rae Bates

R. Bates: The Friends of the Veteran's Memorial Library are applying for grants and need publicity material. Rae is asking the Select Board for permission to allow Gail Albert to publicly endorse the library.

Motion made by G. Smallwood to allow Gail Albert to voice her support for the Friends of the Veteran's Memorial Library. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 abstention.**


**SELECT BOARD COMMENT
PUBLIC COMMENT
ADJOURN**

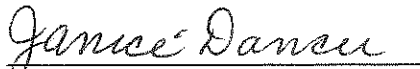
Motion made by C. Brackett to adjourn the meeting at 6:23pm. Seconded by R. Bates, no discussion heard. **Approved 5/0/0.**

Meeting Minutes for January 23rd, 2024

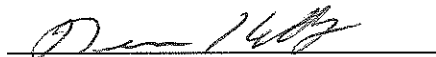
Approved by the Select Board on February 6th, 2024


Cody Brackett, Chair


Gregg Smallwood, Vice-Chair


Janice Dancer


Rae Bates


Dennis Kelly

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Patten Select Board

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Public Works Garage, 21 Katahdin Street
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Executive Session Meeting Minutes

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Audio copies of the meeting are available at the Town Office

Vice-Chair Gregg Smallwood called the session to order at 4:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Rae Bates, Janice Dancer

Town Employees: Gail Albert, Town Manager

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by G. Smallwood to realign the members of the Patten Planning Board. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to give Janice Dancer a stipend for her work on writing the Town of Patten Ordinances on behalf of the Patten Planning Board. Seconded by R. Bates, no discussion heard. **Approved 4/0/1 abstention.**

ADJOURN


Motion made by C. Brackett to exit executive session and adjourn the meeting at 5:25pm. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**


Executive Session Meeting Minutes for January 23rd, 2024

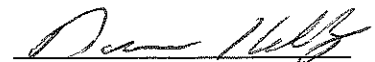
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Cody Brackett, Chair


Janice Dancer


Gregg Smallwood, Vice-Chair


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Patten Select Board

Tuesday, February 6th, 2024, at 5:30PM
Public Works Garage, 21 Katahdin Street
Patten, ME 04765

Meeting Minutes

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Chair Cody Brackett called the meeting to order at 5:36pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Janice Dancer, Dennis Kelly, Rae Bates

Select Board Members Absent: Gregg Smallwood, Vice-Chair

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

Public: Ron Blum, Planning Board Chair; Linda Lyons, Keith Brackett, Dennis Brackett, Marcia Pond Anderson, Terri Hill, Barbara Webb, Kent Smallwood

Guest Speaker(s): Eric Goodwin, Larry Johanson, Susan Adams

SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Chair of the Planning Board

R. Blum: The Planning Board has been working on a Park Model Home Ordinance and are hoping to present it to the Select Board next month.

Municipal Destination Development in Katahdin – Eric Goodwin, Susan Adams, and Larry Johanson with Katahdin Tourism Partnership and DOT

E. Goodwin, L. Johanson, S. Adams: Katahdin Tourism Partnership is exploring options for sustainable tourism in Patten and other surrounding areas. The Maine DOT owns two parcels of land on both sides of South Patten Road (Ash Hill) and does not plan on developing the land due to concerns about safety / parking. KTP is hoping to guide the Town of Patten in creating a plan for developing this land.

Motion made by C. Brackett to appoint Gail Albert as an advisor / representative to KTP for the 2030 Vision Plan, Gail will also work with KTP to determine a feasibility plan for Ash Hill. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

Larry Johanson is also asking the Board for permission to replace an informational panel that talks about the Lumbermen's Museum at the Patten Academy Park. The Museum will also be asked to approve the panel.

Motion made by C. Brackett to allow Larry to replace the panel at the Patten Academy Park. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

ADMINISTRATIVE

G. Albert: Brett Morse is absent tonight so there will be no Emergency Public Safety Update.

Approve and Sign Warrant #3 for General Government, Water, Sewer, Ambulance

Motion made by C. Brackett to approve, and sign Warrant #3. Seconded by R. Bates, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #2

Motion made by C. Brackett to approve and sign Payroll Warrant #2. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board and Executive Committee Meeting Minutes from January 23rd, 2024

Motion made by C. Brackett to approve and sign the meeting minutes from January 23rd. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail has attended several webinars regarding the eclipse in April, grant funds related to the Federal Infrastructure Funds Opportunities for towns and municipalities, and federal emergency funding for Penobscot County from the recent storm damage.

The Select Board approved for a Public Informational Session to be held Tuesday, February 20th, before the Select Board meeting regarding raising Patten's sewer rates. There will also be a

meeting at the Lumbermen's Museum on February 28th regarding parking related to the new trail behind the Museum.

A Signage Report was sent to Northern Forest with the help of the ATV and Snowsled clubs. The budget process is beginning, and Gail is planning on meeting with the budget committee in early March. The Select Board meeting in March falls on the same day as the Presidential Primary, the meeting will be rescheduled to the 6th. Gail is also moving forward with the dangerous building process discussed at the previous meeting. The hearing will take place in March. The Town Office will be closed on February 19th for President's Day.

Gail is asking the Board for permission for Janice Dancer to apply for the following grants:

McDonald Grant - Fire Department air flow tanks

Gloria McKenzie Grant - Fire Department air flow tanks

CDBG Grant Turn Out Gear for the Fire Department

Motion made by R. Bates to approve Janice Dancer's applications for the grants listed. Seconded by D. Kelly, no discussion heard. **Approved 3/1 absent/1 abstention.**

The Select Board also approves Janice Dancer to be in the Town Office on a weekly basis for grant writing.

B. Doody: Nomination papers for Select Board seats were due on February 2nd. The Office only received two out of three papers back so there will be a write-in.

W. Brooks: We are going to begin reporting our transactions in the Office on a monthly basis. In January we had 321.

Department of Public Works – Kevin Noyes, Director of Public Works

K. Noyes: The septage end-of-year report has been submitted to DEP, and Kevin has begun the paperwork to renew the Town's septage storage site license. This week Kevin and David are working on the lead copper survey for the EPA.

The main breakers on the inside and outside of the Recreation Building have been shut off and locked, there was something drawing electricity at the building.

Kevin has made contact with Jarod Farn-Guillette regarding a grant to fix the bridge on Waters Road and some other road-related projects.

OLD BUSINESS

NEW BUSINESS

Tax Acquired Property Policy

A new Tax Acquired Property Policy has been drafted and the Select Board will do a first reading and make edits before the next meeting.

Parks and Recreation Advisory Committee Grant Approval - Maine Foundation ~ Money from donation to fund 10% matching grant

Motion made by C. Brackett to allow Janice Dancer to apply for grant funding to fix the basketball courts at the park. Seconded by D. Kelly, no discussion heard. **Approved 3/1 absent/1 abstention.**

Cody will also be reaching out to Dave Cunha to see if he will grant the Parks and Recreation Advisory Committee the \$5,000 he donated for the Recreation Building awhile back.

Community Resilience Partnership Grant Approval

Motion made by R. Bates to sign the resolution allowing Willow Brooks to apply for the Community Action grant (heat pumps for municipal buildings). Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

SELECT BOARD COMMENTS

PUBLIC COMMENTS

ADJOURN

Motion made by C. Brackett to adjourn the meeting at 7.03pm. Seconded by D. Kelly, no discussion heard.

Meeting Minutes for February 6th, 2024


Approved by the Select Board on February 20th, 2024



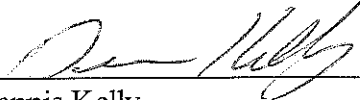
Cody Brackett, Chair



Janice Dancer



Rae Bates



Dennis Kelly

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Executive Session Meeting Minutes

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Vice-Chair Gregg Smallwood called the session to order at 4:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Rae Bates, Janice Dancer

Planning Board Members: Ron Blum, Chair

Town Employees: Gail Albert, Town Manager

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by R. Bates to arrange a follow-up Executive Session with Ron Blum. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

ADJOURN


Motion made by C. Brackett to exit executive session and adjourn the meeting at 5:28pm. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

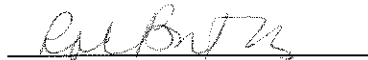
Executive Session Meeting Minutes for February 6th, 2024

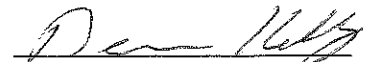
Approved by the Select Board on February 20th, 2024


Cody Brackett, Chair


Janice Dancer


Gregg Smallwood, Vice-Chair


Rae Bates


Dennis Kelly

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PATTEN SELECT BOARD

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765
Date & Time: Tuesday, February 20th, 2024, at 5:30pm

Called to order by Cody Brackett at 5:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Janice Dancer, Rae Bates

Town Employees: Gail Albert, Town Manager; Willow Brooks, Deputy Clerk; Kevin Noyes, Public Works Director; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

Public: Scott Webb, Barbara Webb, Dennis Ryan, Carolyn Ryan, Dennis Brackett, Keith Brackett, Kent Smallwood, Mary Alice Mowry

Guest Speakers: Susan Adams, Steve Kasacek, Mike Smith

GUEST SPEAKERS

Peavey Brook Outdoor Center Trail Building Project – Susan Adams, Elliotsville Foundation President

Elliotsville Foundation is looking to build several miles of nonmotorized trails in the Peavey Brook area, some overlapping with the ATV and Snowmobile trails. Susan is asking the Select Board to sign a letter of support for the Recreational Trails Program grant she is applying for.

Motion made by R. Bates to sign the letter of support for Elliotsville Foundation's trail building project. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Patten Area Outdoors Trail – Steve Kasacek and Mike Smith, Outdoor Sports Institute.

Patten Area Outdoors Club previously received a grant through the Planning Board for recreational trails. Steve and the Outdoor Sports Institute have been working with Patten Area Outdoors and are identifying more parcels of land in the area to possibly be developed for nonmotorized trails – Lumbermen's Museum property, near Peavey Corner, etc.

ADMINISTRATIVE

G. Albert: Brett Morse is absent so Gail will be giving the Emergency Public Safety update. Planning Board terms and a few ordinances that should be turned into policies have been added to the agenda under Gail's Town Office update. The Park Model Ordinance has been added to the agenda under New Business.

Motion made by R. Bates to accept the changes to the agenda. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Approve and Sign Warrant #4 for General Government, Water, Sewer, Ambulance

Motion made by C. Brackett to approve and sign Warrant #4. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Approve and Sign Payroll Warrant #3

Motion made by C. Brackett to approve and sign Payroll Warrant #3. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Approve and Sign Executive Committee and Select Board Meeting Minutes from February 6th, 2024

Motion made by C. Brackett to approve and sign the minutes from February 6th. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail is having ongoing meetings with Kevin and Janice regarding FEMA and Infrastructure grants and arranging a meeting with Senator King's office. Willow is finishing up the Community Action grant for heat pumps in municipal buildings. Gail had a meeting on the 21st with Susan Adams to discuss Ash Hill. The new Town website launched, and Smallwood Inc is renting out a storage building to the office. Gail has the final draft of the Employee Handbook, and it will be on the agenda for the March 6th meeting. The office will be closed on March 5th for the Primary.

Gail also received a request from the Patten Pentecostal Church asking permission to have an Easter Egg Hunt on March 30th at the baseball field.

Motion made by D. Kelly to give the Church permission for the Easter Egg Hunt at the baseball field. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Planning Board Terms

Gail is presenting a list to the Select Board of the proposed terms of Planning Board members.

Planning Board Terms

Gail is presenting a list to the Select Board of the proposed terms of Planning Board members.

Motion made by C. Brackett to table this discussion. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Ordinances to be written as Policies

After discussing with the lawyer, Gail found that the Town has some ordinances (Quitclaim Deed and Parks and Recreation Advisory Committee) that are actually supposed to be policies. Gail is asking the Select Board permission to revise the following ordinances as policies and bring them to the Annual Town Meeting for resident vote:

Quitclaim Deed
Parks and Recreation Advisory Committee

Motion made by R. Bates to accept the Quitclaim Deed and Parks and Recreation Advisory Committee ordinances to be written as policies for approval at the Annual Town Meeting. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Financial Update – Gail Albert, Town Manager

G. Albert: Dates for possible budget meetings are March 13th and 20th if both the Select Board and the Budget Committee are available. Preparation for the Audit is in its final stages. Gail had a meeting with DH this week on budgets for 2024 and discussed challenges with missed allocations which led to the 2023 budget being misaligned regarding insurance and worker's compensation.

The Select Board confirmed they are available March 13th and 20th for budget meetings.

Public Works – Kevin Noyes, Public Works Director

K. Noyes: Kevin and Janice met with Jarod Farn-Guillette from DOT and Jay Kamm from Northern Maine Development regarding available grants for the Waters Road crossing and other road projects. Ray Demerchant from DOT contacted Kevin about parking on Main Street. There are steps to be taken to designate the area as a no parking zone, and no signs can be put up until the ordinance is worded correctly. A three-phase protector at pump house #2 burned up – Kevin and David replaced it, and everything is working properly now. Dirigo Engineering reached out to Public Works and state funding agencies are pushing to get the Gardner Street pump station

project completed. The generator on Gardner Street was in a fault state, Kevin reset it and has had no problems so far. David deep cleaned the walls in the garage.

Kevin wants to hold another Public Informational Session on March 6th regarding sewer rates.

The Select Board approved Kevin's request, the session will be at 5:00pm on March 6th, prior to the next Select Board meeting.

Emergency Public Safety – Gail Albert, Town Manager

G. Albert: The Ambulance Department now has the UTV, Snowbulance, and enclosed trailer. The emergency lights, radio, GPS, and siren are getting installed and starting the lettering process. Brett would like to have an open house to thank the community for their donations and support. Fire and Ambulance participated in active shooter trainings. There was a Fire Officers meeting, and the Department is updating their by-laws again for Select Board signatures.

Library – Julie Buhler, Library Director

J. Buhler: Julie has a new book for the Storybook Trail with a Solar Eclipse theme. It will be installed mid-March. The library will be open for the Eclipse and the Museum's main building will be open April 5th-8th. Events were held for the Storybook Trail on January 25th and 31st. The library is hosting a Mental Health First Aid Class presented by the University of Maine and Michael Morang on March 29th. About 40 people attended the Public Safety Program with Lt. Harris on January 24th. There will be a special reading challenge for the Solar Eclipse and Julie is possibly planning a book sale during that weekend. The new library / community center is progressing positively.

OLD BUSINESS

Tax Acquired Property Policy

Motion made by C. Brackett to adopt the new Tax Acquired Property Policy. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

NEW BUSINESS

Grant Update

Janice Dancer has applied for several grants (listed below) on behalf of the Town of Patten, all of which are currently pending.

Gloria C. MacKenzie – Playground Renovations - \$75,000

Gloria C. MacKenzie - Town Office Renovations - \$50,000

CDBG - Fire Department – Non-PFAS Uniforms - \$50,000

Park Model Ordinance

Motion made by C. Brackett to adopt the Park Model Ordinance with edits. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

SELECT BOARD COMMENTS

PUBLIC COMMENTS

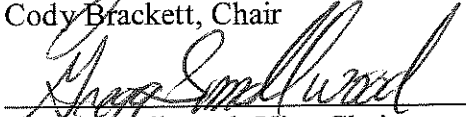
ADJOURN

Motion made by C. Brackett to adjourn the meeting at 7:04. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Meeting Minutes for February 20th, 2024

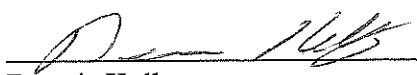
Approved by the Select Board on March 16th, 2024


Cody Brackett, Chair


Gregg Smallwood, Vice-Chair


Janice Dancer


Rae Bates


Dennis Kelly

TOWN OF PATTEN

21 Katahdin Street | PO Box 260 | Patten, ME 04765

Phone (207) 528-2215 | Fax (207) 528-2055

www.pattenmaine.org

EXECUTIVE COMMITTEE

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Friday, February 23rd, 2024, at 3:00pm

Called to order by Gregg Smallwood at 3:07pm.

ROLL CALL

Select Board Members: Gregg Smallwood, Vice-Chair; Rae Bates, Janice Dancer, Dennis Kelly

Select Board Members Absent: Cody Brackett, Chair

Town Office Staff: Gail Albert, Town Manager

Planning Board Members: Ron Blum, Chair

EXECUTIVE SESSION under 1 M.R.S.A (405) (6)

Motion made by G. Smallwood to exit executive session at 4:05pm. Seconded by Rae Bates, no discussion heard. **Approved 4/0/1 absent.**

Motion made by G. Smallwood to hold an executive session with the Planning Board on February 29th at 4:30pm. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**


ADJOURN


Motion made by G. Smallwood to adjourn the meeting at 4:05pm. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**

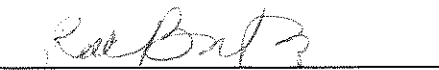
Executive Committee Meeting Minutes for February 23rd, 2024

Approved by the Select Board on February 29th, 2024


Gregg Smallwood, Vice-Chair


Dennis Kelly


Janice Dancer


Rae Bates

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EXECUTIVE COMMITTEE

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Thursday, February 29th, 2024, at 4:30pm

Called to order by Cody Brackett at 4:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Janice Dancer, Dennis Kelly, Rae Bates

Town Office Staff: Gail Albert, Town Manager

Planning Board Members: Ron Blum, Chair; Scott Webb, Dennis Brackett, Kristen Wittine, Barbara Webb, Les Hill, Joel Fitzpatrick

ADMINISTRATIVE

Approve and Sign Executive Committee Minutes from February 23rd, 2024

Motion made by R. Bates to approve and sign the minutes from February 23rd. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

EXECUTIVE SESSION under 1 M.R.S.A (405) (6)

Motion made by C. Brackett to enter executive session at 4:31pm. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Motion made by G. Smallwood to exit executive session at 6:25pm. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Motion made by R. Bates for the Planning Board to review the Building, Tiny Homes, Planning Board, Land Use, Shoreland Zoning, and Holding Tank ordinances. The Select Board will review the Fire Department, Budget Committee, E911, and Sidewalk / Snow Removal ordinances. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

The Select Board agreed there will be no action on the Comprehensive Plan right now.

ADJOURN

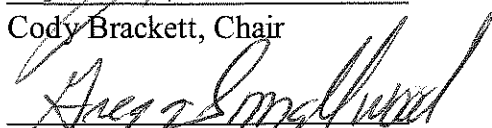
Motion made by G. Smallwood to adjourn the meeting at 6:30pm. Seconded by J. Dancer, no discussion heard. **Approved 5/0/0.**

Meeting Minutes for February 29th, 2024

Approved by the Select Board on March 6th, 2024



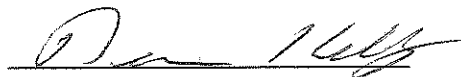
Cody Brackett, Chair



Gregg Smallwood, Vice-Chair



Janice Dancer



Dennis Kelly



Rae Bates

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PATTEN SELECT BOARD

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Wednesday, March 6th, 2024, at 5:30pm

Called to order by Cody Brackett at 5:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Rae Bates, Janice Dancer

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Kevin Noyes, Public Works Director; Brett Morse, Emergency Public Safety Director; Julie Buhler, Library Director; Jon Harvey, Animal Control Officer

Guest Speaker: Ron Blum, Chair of the Planning Board

Public: Cheryl Morse, Kent Smallwood, Theresa Schmidt, Dennis Brackett, Randy Bossie, Amanda Milliken, Marcia Pond Anderson

SPECIAL PRESENTATION

Planning Board Updates – Ron Blum, Chair of the Planning Board

R. Blum: The Tiny Homes ordinance is almost completed, and multiple ordinances are in the process of being updated. There were 2 resignations on the Planning Board.

Motion made by C. Brackett for Les Hill to fill Scott Webb's seat on the Planning Board (Les is currently an associate member). Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to reappoint Kris Wittine for another term on the Planning Board. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Two associate member seats on the Planning Board will need to be filled.

Discussion of forming a subcommittee of the Planning Board to begin work on the new Comprehensive Plan.

ADMINISTRATIVE

G. Albert: Executive Committee meeting minutes from February 29th were added to the agenda for approval.

Approve and Sign Warrant #5 for General Government, Water, Sewer, Ambulance

Motion made by C. Brackett to approve and sign Warrant #5. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Approve and Sign Payroll Warrant #4

Motion made by C. Brackett to approve and sign Payroll Warrant #4. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Approve and Sign Select Board Meeting Minutes from February 20th, 2024

Motion made by C. Brackett to approve and sign meeting minutes from February 20th. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Approve and Sign Executive Committee Meeting Minutes from February 29th, 2024

Motion made by C. Brackett to approve and sign meeting minutes from February 29th. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail has had several meetings the past few weeks regarding Ash Hill, the National Monument, etc. Kevin and Gail met with FA Peabody regarding the Town's Water and Sewer Infrastructure insurance. The Town Office had 340 TRIO transactions in the month of February and is continuing to collect Real Estate and Personal Property taxes. Gail continues to participate in County meetings related to the Eclipse.

The second meeting regarding the budget has been rescheduled to March 25th. There will be Executive Session on Wednesday, March 20th regarding personnel.

B. Doody: Results from the Select Board election are as follows:

Gregg Smallwood: 130 votes

Janice Dancer: 113 votes

Write In - Theresa Schmidt: 90 votes

Write In – Cody Brackett: 52 votes

Department of Public Works – Kevin Noyes, Public Works Director

K. Noyes: Kevin and David spent time on drainage before, during, and after storms. Patten is on the list for FEMA and MEMA money for culvert and bridge repair. Set up and take down for elections went smoothly. Kevin is working with Dirigo Engineering on another grant to do more upgrades on the sewer system. Gail and Kevin are working together on budgets, and Kevin attended a zoom meeting regarding the eclipse.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: Fire and Ambulance crews will be giving a presentation at RSU 89 on March 12th.

Even though the Town hasn't advertised any events for the Eclipse, there will be plenty of activities happening and an unknown number of visitors. Brett is considering doubling the Ambulance staff for the entire 4 days around the Eclipse and give available employees \$250 bonuses. The Fire Department will have a sign-up sheet for availability, but the fire point system has no accounting for this, and Brett would like Fire staff to receive bonuses as well.

Motion made by C. Brackett to table the Eclipse Weekend wage request until the next meeting on the 19th. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

OLD BUSINESS

Employee Handbook

G. Albert: The employee handbook is being reviewed by legal and once approved Gail will bring to a meeting for signage.

Tax Acquired Property Policy

G. Albert: Jonathan Pottle is currently reviewing the policy; it is not ready for signage.

SELECT BOARD COMMENTS

Janice Dancer requested approval to submit a grant on behalf of the Fire Department.

Motion made by G. Smallwood to allow Janice to apply for a Stephen King grant for a mini pumper for the Fire Department. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 abstention.**

G. Smallwood: Discussion regarding the sewer.

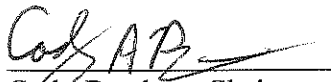
PUBLIC COMMENT

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:38pm. Seconded by C. Brackett, no discussion heard. **Approved 5/0/0.**

Meeting Minutes for March 6th, 2024

Approved by the Select Board on March 19th, 2024




Cody Brackett, Chair



Gregg Smallwood, Vice-Chair



Janice Dancer



Dennis Kelly

Rae Bates

TOWN OF PATTEN

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Phone (207) 528-2215 | Fax (207) 528-2055
www.pattenmaine.org

PATTEN SELECT BOARD / BUDGET COMMITTEE

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Wednesday, March 13th, 2024, at 4:00pm

Called to order by Gregg Smallwood at 4:02pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Janice Dancer, Rae Bates, Dennis Kelly

Budget Committee Members: Kathy Howes, Donald Adams, Henry Rauschnot, David Michaud, Doris DeRespino

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Kevin Noyes, Public Works Director

Public: Louise Guptill, Mari Birmingham, MaryAlice Mowry

NEW BUSINESS

Discussion of budget items for 2024. No final decisions were made.

ADJOURN

Motion made by C. Brackett to adjourn the meeting at 6:31pm. Seconded by G. Smallwood, no discussion heard. **Approved 10/0/0.**

Budget Meeting Minutes for March 13th, 2024

Approved by the Select Board & Budget Committee on March 25, 2024

Cody Brackett, Chair

Dennis Kelly
Dennis Kelly

David Michaud
David Michaud

Donald Adams
Donald Adams

Gregg Smallwood
Gregg Smallwood, Vice-Chair

Rae Bates
Rae Bates

Henry Rauschnot
Henry Rauschnot

Janice Dancer
Janice Dancer

Kathy Howes

Doris DeRespino
Doris DeRespino

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PATTEN SELECT BOARD

Meeting Minutes

These minutes are not verbatim.

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Tuesday, March 19th, 2024, at 5:30pm

Called to order at 5:29pm by Cody Brackett.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Janice Dancer

Select Board Members Absent: Rae Bates

Town Employees: Gail Albert, Town Manager; Billie Doody, Town Clerk; Willow Brooks, Deputy Clerk; Kevin Noyes, Director of Public Works; Jon Harvey, Animal Control Officer; Bruce Hussey, Code Enforcement Officer; Brett Morse, Emergency Public Safety Director

Public: Charlie Kenney, Laura Kenney, Cheryl Morse, Randy Bossie, Jason Peavey, Kent Smallwood, Dennis Brackett, Mari Birmingham, Louise Guptill, Benita Qualey, Scott Webb, Craig Greenier, Marcia Pond Anderson, Ted Pettengill, Ron Blum

Dangerous Building Hearing – Bruce Hussey, Code Enforcement Officer

The residence at 490 Shin Pond Road is uninhabitable, and CEO Bruce Hussey recommends the building be demolished. Bruce has been unable to locate the owner, the hearing notice was published in the local newspaper three weeks ago.

Motion made by C. Brackett to declare 490 Shin Pond Road a dangerous building. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

ADMINISTRATIVE

G. Albert: The Parks and Recreation Advisory Committee Policy was added to the agenda under Old Business.

Approve and Sign Warrant #6 for General Government, Water, Sewer, Ambulance

Motion made by C. Brackett to approve and sign Warrant #6. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Payroll Warrant #5

Motion made by C. Brackett to approve and sign Payroll Warrant #5. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

Approve and Sign Select Board Meeting Minutes from March 6th, 2024

Motion made by C. Brackett to approve and sign the meeting minutes from March 6th. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.**

DEPARTMENT UPDATES

Town Office – Gail Albert, Town Manager

G. Albert: Gail spoke with Todd Martin from the National Park Conservation Association last week, and Senator King's office about funding for the roads that lead to the National Monument. Kevin and Gail met with FEMA about the damage to the roads and moving to secure funds. Willow completed the Community Action grant and submitted it last week. The Town is requesting funds for heat pumps in municipal buildings, updating the Emergency Management Plan, and planting trees at the playground. Nadeau Construction will begin work on the office in the next few weeks, Richardson's will be providing the materials. The final budget meeting is on Monday, March 25th. The office will be closed Monday, April 15th for Patriot's Day.

Financial Update

G: Albert: The financial report includes expenses, and the next report will reflect the payroll to date.

Department of Public Works – Kevin Noyes, Public Works Director

K. Noyes: The new pumps and generator are in and working at the Gardner Street pump station. Kevin is monitoring pump #1 at the Lovejoy pump station. Federal funds may be available to address the 4 rounds that lead to the National Monument recreation area, Kevin is discussing with an engineer on the options available to address the road issues. Janice is working with Kevin on another grant for the wastewater for some upgrades.

Emergency Public Safety – Brett Morse, Emergency Public Safety Director

B. Morse: Unit 3 is back in service. Aroostook Tech installed the emergency lights, radio, siren, etc., and McCarthy signs will be installing lettering and graphics on the UTV and Snowbulance. The Ambulance Department is entering into a Mutual Aid agreement with East Millinocket beginning April 15th, 2024.

Eclipse Weekend Wage Request

B. Morse: The Select Board received a breakdown of expenses for the Eclipse weekend request. Brett is requesting \$7,000 from the fund balance for extra staffing and bonuses to those who volunteer to be on call throughout the entire weekend (96 hours).

Motion made by G. Smallwood to put \$7,000 in the 2024 Ambulance budget for this request. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

There will be no Library update this evening due to Julie Buhler's absence.

OLD BUSINESS

Parks and Recreation Advisory Committee Policy

This is currently an ordinance; Janice Dancer has written it as a policy and is asking the Select Board for approval. Once approved, the policy will go to a vote at the Annual Town Meeting.

Motion made by G. Smallwood to accept the policy as written. Seconded by C. Brackett, no discussion heard. **Approved 4/0/1 absent.**

NEW BUSINESS

Town Ordinances and Policies

Janice Dancer is working on and discussing several ordinances and policies that need updating with Ron Blum (Chair of the Planning Board). There is a disclaimer on each ordinance that was approved by the Planning Board, but still needs approval from the Select Board.

Motion made by G. Smallwood to approve the disclaimer included in Town of Patten ordinances, written by Janice Dancer. Seconded by C. Brackett, no discussion heard. **Approved 3/1 absent/1 abstention.**

Comprehensive Plan

G. Albert: After discussing with legal counsel, Gail learned that a member of the Select Board can be appointed as a liaison to the subcommittee of the Planning Board created to update the Comprehensive Plan.

Motion made by C. Brackett to appoint Janice Dancer as the liaison for the subcommittee that will be updating the Comprehensive Plan. Seconded by G. Smallwood, no discussion heard. **Approved 3/1 absent/1 abstention.**

Sewer Ordinance

Discussion tabled due to Rae Bates' absence.

Veteran's Memorial Stones

Discussion tabled due to Rae Bates' absence.

Planning Board Letter – Kent Smallwood

Kent was asked to submit a letter stating he is interested in being an associate member on the Planning Board. Craig Greenier, who is also attending the meeting, is interested as well.

Motion made by G. Smallwood to appoint Kent Smallwood and Craig Greenier as associate members of the Planning Board. Seconded by D. Kelly, no discussion heard. **Approved 4/0/1 absent.**

SELECT BOARD COMMENT

Select Board agrees to move Executive Session scheduled for Wednesday, March 20th, to Thursday, March 21st, at 3:30pm.

PUBLIC COMMENT

ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:25pm. Seconded by C. Brackett, no discussion heard. **Approved 4/0/1 absent.**

Meeting Minutes for March 19th, 2024

Approved by the Select Board on APRIL 2, 2024

Cody Brackett, Chair

Gregg Smallwood
Gregg Smallwood, Vice-Chair

Dennis Kelly
Dennis Kelly

Janice Dancer
Janice Dancer

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PATTEN SELECT BOARD

Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Thursday, March 21st, 2024, at 3:30pm

Called to order by Cody Brackett at 3:30pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Rae Bates, Dennis Kelly, Janice Dancer

Town Employees: Gail Albert, Town Manager; Brett Morse, Emergency Public Safety Director

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by C. Brackett to enter executive session at 3:30pm. Seconded by Gregg Smallwood, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to exit executive session at 6:00pm. Seconded by G. Smallwood, no discussion heard. **Approved 4/0/1 absent.** (Dennis Kelly left the meeting early due to technical difficulties)

Motion made by G. Smallwood to increase Ambulance salaries to \$393,000. Seconded by J. Dancer, no discussion heard. **Approved 3/1 absent/1 denial.**

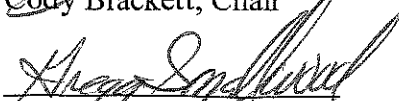
ADJOURN

Motion made by G. Smallwood to adjourn the meeting at 6:01pm. Seconded by J. Dancer, no discussion heard. **Approved 4/0/1 absent.**


Executive Session Minutes for March 21st, 2024

Approved by the Select Board on March 25, 2024


Cody Brackett, Chair


Gregg Smallwood, Vice-Chair


Rae Bates


Janice Dancer

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PATTEN SELECT BOARD

Executive Committee Meeting Minutes

Location: Public Works Garage, 21 Katahdin Street, Patten, ME 04765

Date & Time: Monday, March 25th, 2024, at 3:00pm

Called to order by Cody Brackett at 3:00pm.

ROLL CALL

Select Board Members: Cody Brackett, Chair; Gregg Smallwood, Vice-Chair; Dennis Kelly, Janice Dancer, Rae Bates

Town Employees: Gail Albert, Town Manager

EXECUTIVE SESSION under 1 M.R.S.A. § 405(6) (A)

Motion made by C. Brackett to enter executive session at 3:00pm. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Motion made by G. Smallwood to exit executive session at 3:40pm. Seconded by D. Kelly, no discussion heard. **Approved 5/0/0.**

Motion made by C. Brackett to increase Ambulance Department hourly wages for all employees by \$3.00. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

ADJOURN

Motion made by C. Brackett to adjourn the meeting at 3:41pm. Seconded by G. Smallwood, no discussion heard. **Approved 5/0/0.**

Executive Committee Meeting Minutes for March 25th, 2024

Approved by the Select Board on APRIL 2, 2024

Cody Brackett, Chair

Dennis Kelly
Dennis Kelly

Rae Bates
Rae Bates

Gregg Smallwood
Gregg Smallwood, Vice-Chair

Janice Dancer
Janice Dancer