

Town of Patten
Cemetery Board of Trustees Rules

Purpose

The Town of Patten Cemetery Trustees represents a group of seven (7) residents from Patten and surrounding communities who are named to serve in the best interest of the town regarding cemetery issues.

The Trustees will follow the Town of Patten Cemetery Policy, last updated on August 6, 2024, and the State of Maine Statutes regarding cemeteries and burial grounds. (Both documents are attached for reference.)

Terms of Office

The Cemetery Trustees will voluntarily serve for three-year staggered terms being elected by the governing body at the Town of Patten Annual Meeting. The Cemetery Trustees will serve under the direction of the Patten Select Board.

Meetings

The Cemetery Trustees shall meet at least quarterly, which is four (4) meetings annually. Meetings may be held more frequently if necessary.

Trustee Duties

The duties of the Cemetery Trustees shall be as follows:

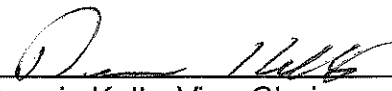
1. Provide general management of the Town of Patten public cemetery located on Route 11 just North of downtown Patten. The cemetery consists of 27.19 acres of burial land that includes both an older section and newer section of land.
2. Recommend cemetery improvements to the Town Manager and Patten Select Board.
3. Recommend a yearly cemetery budget expenditure proposal for approval by the Town of Patten governing body at the Annual Town Meeting.
4. Perform periodic cemetery inspections and reporting any concerns to the Town Manager.
5. Assure that the cemetery remains a place of beautification and dignity for the resting place of deceased loved ones.
6. Direct recommendations for changes and modifications to the Town of Patten Cemetery Policy to the Select Board.

Cemetery Board of Trustees Rules (Continued)

Approved by the Patten Select Board on August 6, 2024



Gregg Smallwood, Chairman



Dennis Kelly, Vice-Chairman



Rae Bates



Janice Dancer



Theresa Schmidt

Established: 08/06/24